

I-20/20/2023-IEDS  
Government of India  
Office of the Development Commissioner (MSME)  
Ministry of Micro, Small & Medium Enterprises  
IEDS Cell

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Nirman Bhawan, New Delhi

Dated: 04<sup>th</sup> March, 2024  
05

CIRCULAR

Subject: Creation of workflow/generation of APARs in SPARROW for AY 2023-24 - reg.

The undersigned is directed to refer to the DoP&T guidelines and Circular received from Vigilance Section, M/o MSME regarding the subject matter.

2. In order to enable the creation of workflow and generation of APARs for the year 2023-24 in SPARROW, all the IEDS Cadre Officers are requested to provide the details in the attached format to the respective PAR Managers on/before **11.03.2024**.

3. The following are designated as PAR Managers for IEDS Cadre:

S. No.	Name	Email	Offices to be looked after
1.	Sh. K. Thirupathi O/o DC-MSME, New Delhi	thirupathi.k@gov.in	Officers posted at O/DC-MSME and HoOs of Field Offices
2.	Smt. Rammiya M.S. (TC Chennai)	rammiya.ms@gov.in	Officers posted under PAO (MSME) Chennai
3.	Sh. Achinta Bhattacharjee (DFO Kolkata)	achintabhatta@dcmsme.gov.in	Officers posted under PAO (MSME) Kolkata
4.	Sh. Nirmal Kumar Sahu (TC New Delhi)	sahu.nirmal@dcmsme.gov.in	Officers posted under PAO (MSME) New Delhi
5.	Sh. Vipul Gaekwad (TC Mumbai)	vv.gaikwad@gov.in	Officers posted under PAO (MSME) Mumbai

This issue with the approval of competent authority.

  
(Shimla Meena)<sup>05</sup> 03/24  
Assistant Director

To,

1. SENET division with a request to upload on the website.

**DETAILS IN RESPECT OF OFFICERS OF IEDS CADRE FOR INITIATING APARs IN  
SPARROW FOR THE PERIOD 2023-24**

<b>S. No.</b>	<b>CADRE SERVICE (IEDS)</b>	
1.	Name of Officer	
2.	Date of Birth	
3.	NIC mail id	
4.	Year of appointment	
5.	Present Grade	
	Present Post	
6.	Place of Posting	
7.	Date of appointment to present post	
8.	Reporting Officer (Period wise detail) Designation NIC mail Id	
9.	Reviewing Officer (Period wise detail) Designation NIC mail Id	
10.	NRC period if any details	
11.	Leave detail and Period of Leave HPL EL	
12.	Date of filing the property return for the year ending December 2023	
13.	Training details, If any Name of the Training Duration Name of Institute	

Date:

Signature of Officer