

**No. A- 22011/1/2019-A (P&T) (E-18431)**  
**Government of India**  
**Ministry of Micro, Small & Medium Enterprises**  
**O/o Development Commissioner (MSME)**  
**Admin Section (IEDS-cell)**  
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**Nirman Bhawan, New Delhi.**  
**Dated: 16<sup>th</sup> Feb., 2022**

**OFFICE MEMORANDUM**

The undersigned is directed to invite three preferred station of posting option from IEDS cadre officers on **Employee Information System (EIS)** within 10 days from the date of issue of this OM.

2. The officers may note the following points before filling up the options in EIS:

(a) The choice of postings should be three different stations and if choice given are for different offices at same station, then the same will be counted as one option and other two options will be considered as anywhere in India.

(b) If no choice is given, then it will be considered as the officer is willing to be posted at anywhere in India.

(c) The choice of postings once registered by the officers should be valid for three years.

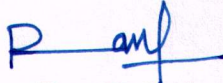
(d) Utmost care will be taken to accommodate the highest preference of officers possible while considering his/her case for transfer/posting, subject to other considerations as applicable and inter-se seniority amongst other officers at the same level.

(e) The link for submitting preferred station for posting in EIS is: **[http://mpr.dcmsme.gov.in/mprsenet/EIS\\_login.jsp](http://mpr.dcmsme.gov.in/mprsenet/EIS_login.jsp)**

(f) In case of any query, please contact **Shri Raghvendra Singh**, SENET Division (**eis.dcmsme@gmail.com**, Phone **011-23062354**)

**The subject should be accorded TOP PRIORITY.**

This issues with the approval of competent authority.

  
(Ran Bahadur) 16/02/2022

Asst Director (Admin/IEDS-Cell)  
Ph. - 011-23061430

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