

**OFFICE ORDER**

Consequent upon her appointment as Joint Development Commissioner in the office of DC(MSME) vide DoP&T's (Office of the Establishment Officer) OM No. 13/2/2022-EO(MM-I) dated 1<sup>st</sup> April, 2022 & subsequent relieving order of Department of Telecommunications on 20.04.2022(A/N) vide its order No. 22-04/2022 SEA-1 (Offer List) dated 13.04.2022, Ms. Swati Shahi IP&TAFS-2011 has assumed the charge of Joint Development Commissioner on 20.04.2022(A/N) in this office. Accordingly, she is hereby taken on rolls in this Office with effect from 20.04.2022 (A/N).

This issue with the approval of the Competent Authority.

*Udesh*  
25/04/2022

**(Pankaj Kumar Jha)**  
**Deputy Director (Admin)**  
**Ph: 011-23061430**

To,

**Ms. Swati Shahi,**  
**Joint Development Commissioner**

पंकज कुमार झा / PANKAJ KUMAR JHA  
उप निदेशक / कार्यालय प्रमुख / Deputy Director / HOO  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commr. (MSME)  
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

Copy to:

- 1 PPS to Secretary (MSME);
- 2 PPS to AS&DC(MSME)
- 3 PPS to DDG/ADCs, O/o DC(MSME);
- 4 PS to Dy. Secretary(HR), M/o MSME;
- 5 Dy. Secretary, Govt. of India, Department of Personnel & Training, (Office of the Establishment Officer), North Block, New Delhi.
- 6 Under Secretary (SEA), Ministry of Communications, Department of Telecommunications, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001 with the request to kindly send her LPC, Service Book and Leave Account.
- 7 PAO(MSME),New Delhi;
- 8 DDO, O/o DC (MSME);
- 9 Vigilance Section, Ministry of MSME;
- 10 SENET for uploading on website;
- 11 Hindi Section for Hindi Version;
- 12 Service Book/Personal File/Guard file;