

विकास आयुक्त का कार्यालय  
(सूक्ष्म, लघु और मध्यम उद्यम)  
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
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F.No.1 (19)/2018-19-Lib

DATE: 01.02.2019

To,

Director,  
MSME DI Indore-452015(M.P)

Subject: -Allocation of funds for Modernization of Library of MSME Development Institute, Indore during the year 2018-2019.

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Sir,

I am directed to convey the approval of the Competent Authority in the Office of Development Commissioner, MSME to sanction Rs.25,000/ (Rupees Twenty five thousand only) to MSME Development Institute, Indore towards meeting the expenditure on purchase of books/periodicals to the modernization of their library.

2. The following terms and conditions shall be followed while incurring the expenditure under the scheme:-
  - i) No PC/Laptops or other hardware will be purchased out of these funds.
  - ii) Expenditure on furniture will not exceed 20% of the allocation for each Institute/Branch Institute.
  - iii) Not less than 50% of the balance allocation {(i.e. allocation-(ii)} will be spent on Hindi books, preferably technical in nature.
  - iv) 80% of the balance allocation (i.e. allocation-(ii+ iii) will be spent on technical books
  - v) Balance expenditure will be on Periodicals, Magazines, and Newspapers & Journals.
3. Provisions of GFR and related guidelines on the subject shall be followed while purchasing above items.
4. The expenditure involved will be debitible under Demand No.64, Ministry of Micro, Small and Medium Enterprises (MSME) Major Head 2851.00.102 Promotional services institutions and Programme sub Head-98.02.13 DC (MSME), Library OE during the Financial Year 2018-19
5. The sanction is issued in exercise of powers delegated to Head of department vide order no 17018/1/2008-B&A Dated 29.11.2010 and approval of AS&DC(MSME) vide Dy No.2689/DC Dated 25.07.2018

Yours faithfully,

(Dr.O.P.Mehta)  
Director (Lib)

Tel No: 23063363