

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु एवं मध्यम उद्यम)
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA

Nirman Bhawan, 7th Floor, Maulana Azad Road,
New Delhi-110 108

Ph. EPAX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

F.No.DI-17014/2/2020-DI

Dated: 22.04.2020

To
All AIA/Director/Director I/c/Asst. Director I/c,
MSME-DIs/Br. MSME-DI, New Delhi

Subject- Administrative approval and sanction of fund of Rs. 2675000/- to
MSME-DIs/Br.DIs for Swachhta Action Plan 2020-21-reg.

Sir,

I am directed to convey the approval of **SS & DC (MSME)** towards administrative approval and financial sanction of **Rs. 2675000/- (Rupees Twenty Six Lakh Seventy Five Thousand only)** to MSME-DIs/ Br-DIs working under the O/o DC (MSME), New Delhi for performing the Swachhta activities as per the Swachhta Action Plan (SAP)-2020-21 (enclosed at Annexure) during the current FY- 2020-21.

2. The fund is allotted @ Rs. 81250/- for each MSME-DIs and Rs. 75000/- to Br .MSME-DI, Balshyog, New Delhi to perform Swachhta activities during the FY 2020-21, as per the fund allotment mentioned below:-

Name of the MSME Development Institute	Fund Allotted Per Institute (Rs)
MSME-DI, Ahmedabad	81250/-
MSME-DI Cuttack	81250/-
MSME-DI,Gangtok	81250/-
MSME-DI,Hubli	81250/-
MSME DI-Hyderabad	81250/-
MSME-DI, Jaipur	81250/-
MSME-DI-Ludhiana	81250/-
MSME-DI, Nagpur	81250/-
MSME-DI,Patna	81250/-
MSME-DI, Raipur	81250/-
MSME-DI, Thrissur	81250/-
MSME-DI, Haldwani	81250/-
MSME-DI, Muzaffarpur	81250/-
MSME-DI, Allahabad	81250/-
MSME-DI, Goa	81250/-
MSME-DI Kanpur	81250/-
MSME-DI, Imphal	81250/-
MSME-DI, Mumbai	81250/-
MSME-DI, Dimapur	81250/-

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MSMEDI, AGRA	81250/-
MSME-DI Bangalore	81250/-
MSME DI, Chennai	81250/-
MSME-DI,Agartala	81250/-
MSME-DI, Guwahati	81250/-
MSME DI Ranchi	81250/-
MSME-DI, KARNAL	81250/-
MSME-DI, Solan	81250/-
MSME-DI, Kolkata	81250/-
MSME-DI,Jammu	81250/-
MSME-DI-N.Delhi	81250/-
MSME-DI, Indore	81250/-
MSME-DI, Vizag	81250/-
Br.MSME-DI, Balsayog, N.Delhi	75000/-
Total	Rs. 2675000

3. The expenditure of Rs 2675000/- will be accommodated in Demand No. 67 – Ministry of Micro, Small & Medium Enterprises (MSME) under Object head OĒ (SAP) (2851.00.102.98.96.13) for the year 2020-21.

4. AIA/Director/Director I/c, MSME-DIs are requested to distribute/ reallocate the fund , among the Branch Institutes working under their administrative control.

5. AIA/Director/Director I/c/Asst. Director I/c shall make separate account for proper utilization of the fund allotted to the Institute working under their administrative control.

6. AIA/Director/Director I/c/Asst. Director I/c should furnish the quarterly statement for expenditure incurred on Swachhata activities during financial year 2020-21 and also send the activity report.

This issue with the approval of SS & DC (MSME)

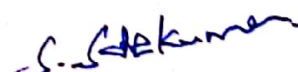
Encls:- As above



(S.Sathesh Kumar)
Dy. Director (DI Division)

Copy to: -

1. The Accounts Officer, Pay & Account Office (MSME), NewDelhi/Mumbai/Kolkata/Chennai.
2. SENET Division with a request to upload on web site.
3. Budget Division, O/o DC MSME.
4. Guard File.



(S.Sathesh Kumar)
Dy. Director (DI Division)

Swachhta Action Plan for FY 2020-21 for MSME-DI/TC/TS

Quarters	S. N.	Activities	Fund
1 st	1	Swachhta Pakhwada*	OE (SAP) (2851.00 102.98.9 6.13)
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.	
	3	Awareness Campaign Swachhta in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc.	
2 nd	1	Tree plantation and distribution of dustbins with name of MSME office on it for public use.	
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.	
	3	Organising Shramdaan activities in ordination with near institutes to remove garbage from Office premises/cluster/Indl. Estate/public places and general bus & railway stations.	
	4	Awareness Campaign on Health hazard of consuming Tobacco/ Gutka in surrounding areas	
	5	Workshop on Solid/Liquid/E-Waste Management	
3 rd	1	Swachhta HI Sewa*	
	2	Awareness Campaign of Rain Water Harvesting and Solar Energy in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc.	
	3	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.	
	4	Renovation of Public Toilets in surrounding areas.	
	5	Workshops for MSMEs on alternative technologies / bio degradable options for single use plastic items like plastic coated paper cups & plates and their recycling.	
4 th	1	Installation of Solar Lights or waste management systems in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc.	
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.	
	3	Awareness campaign for support of Open Defection Free (ODF) World in nearby societies Wards	
	4	Any other Swachhta related activities, which MSME office can perform at its end.	

Note: - * Activities will be communicated later on.

S. Sakthivel