

फा. सं. A/4/2022-A(P&T) (E-4022269)

भारत सरकार / Government of India

सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय/ Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त कार्यालय (एमएसएमई) / Office of the Development Commissioner (MSME)  
प्रशासन (पी एवं टी) अनुभाग / Administration (P&T) Section

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कर्तव्य भवन-3, नई दिल्ली / Kartavya Bhawan-3, New Delhi  
दिनांक: 2 मार्च, 2026 / 2<sup>nd</sup> March, 2026

**OFFICE MEMORANDUM**

In supersession to all earlier orders, Shri Danish Ashraf, Joint Development Commissioner (Administration), O/o Development Commissioner (MSME) is hereby designated as **HEAD OF OFFICE** under Rule-14 of DFPR.

This issues with the approval of Competent Authority.

  
(संजय कुमार)/(Sanjay Kumar)

उप निदेशक (प्रशासन) /Deputy Director (Admn)  
ई-मेल/eMail: [estt-hqrs@dcmsme.gov.in](mailto:estt-hqrs@dcmsme.gov.in)

To,

**Shri Danish Ashraf**  
**Joint Development Commissioner (Administration),**  
**O/o Development Commissioner (MSME)**

Copy for information to:

1. PSO to Secretary (MSME);
2. PSO to AS&DC (MSME);
3. O/o all ADCs/DDG/JDCs/Directors/Jt. Directors, O/o DCMSME;
4. DS(HR Section), MoMSME;
5. Under Secretary (IF Wing);
6. The Accounts Officer, PAO(MSME), New Delhi/Kolkata/Chennai/Mumbai;
7. DDO, Cash Section, O/o DC(SMME);
8. The HoOs, MSME-DFOs/ Br. MSME-DFOs/ MSME-TC/MSME-TS;
9. AD (OL) for Hindi Version;
10. All Divisions / Sections of O/o DC(MSME);
11. SENET Division-with the request to upload on the official website;
12. Office order folder/Personal file/guard file.