



Government of India
Ministry Micro Small and Medium Enterprises
Office of Development Commissioner (MSME)
Budget & Account Section



Nirman Bhawan, New Delhi

Dated: 17th October, 2024

To,

The ADC/Director / Jt. Director/Dy. Director/Acctts. Officer
O/o DC(MSME) /MSME-DFOs/TCs/TSs/TIs/PAOs

Sub:- Additional allocation of funds (October,2024/3) under Major Head "2851.00.001.05.01..."
Estts. object heads to O/o DC MSME & Field Offices for FY-2024-25 -Demand No.68 – reg.

Sir,

I am directed to convey the approval of the Competent Authority for additional allocation of funds under Demand No. 68 Major Head "2851.00.001.05.01..." - Village & Small Industries (Major head) Direction and Administration (Minor Head), Development Commissioner (MSME), Establishment object heads. The detail allocation of all object heads for Hqrs./Field Offices for the FY-2024-25 as per details below: -

(Rs. In Lakh)

S.No.	Field Office Name	Object Head Name	Existing Allocation	Addl. Allocation	Cum. Allocation
1	MSME TC MUMBAI	Office Expenses	19.25	5.00	24.25
2	MSME TC MUMBAI	Other Revenue expenditure	0.14	0.14	0.28
3	MSME TC MUMBAI	Leave Travel Concession	2.00	1.00	3.00
4	MSME-DFO Agra	Leave Travel Concession	2.30	3.00	5.30
5	MSME-DFO Ahmedabad	Office Expenses	58.79	12.00	70.79
6	MSME-DFO Ahmedabad	Fuel and Lubricants	0.45	0.15	0.60
7	MSME-DFO Ahmedabad	Professional Services	0.50	0.20	0.70
8	MSME-DFO Ahmedabad	Other Revenue expenditure	0.36	0.36	0.72
9	MSME-DFO Bangalore	Medical Treatment	0.79	0.50	1.29
10	MSME-DFO Bangalore	Domestic Travel Expenses	2.87	1.00	3.87
11	MSME-DFO Bangalore	Other Revenue expenditure	0.62	0.30	0.92
12	MSME-DFO CHENNAI	Domestic Travel Expenses	15.20	2.00	17.20
13	MSME-DFO CHENNAI	Office Expenses	79.89	14.00	93.89
14	MSME-DFO CHENNAI	Fuel and Lubricants	0.45	0.15	0.60
15	MSME-DFO CHENNAI	Repairs and Maintenance	0.64	0.30	0.94
16	MSME-DFO CHENNAI	Leave Travel Concession	2.00	4.00	6.00
17	MSME-DFO CHENNAI	Other Revenue expenditure	0.60	0.70	1.30
18	MSME-DFO CUTTACK	Office Expenses	20.91	2.00	22.91
19	MSME-DFO CUTTACK	Domestic Travel Expenses	7.79	1.50	9.29
20	MSME-DFO CUTTACK	Other Revenue expenditure	0.42	0.20	0.62
21	MSME-DFO DIMAPUR	Rewards	0.14	0.07	0.21
22	MSME-DFO GOA	Domestic Travel Expenses	2.41	1.00	3.41
23	MSME-DFO GUWAHATI	Repairs and Maintenance	0.80	0.50	1.30
24	MSME-DFO GUWAHATI	Rewards	1.73	0.40	2.13
25	MSME-DFO GUWAHATI	Other Revenue expenditure	0.42	0.20	0.62

contd...2..

26	MSME-DFO Haldwani	Office Expenses	11.79	3.00	14.79
27	MSME-DFO Haldwani	Domestic Travel Expenses	1.60	1.00	2.60
28	MSME-DFO Haldwani	Other Revenue expenditure	0.33	0.05	0.38
29	MSME-DFO Haldwani	Leave Travel Concession	0.40	2.00	2.40
30	MSME-DFO HUBLI	Other Revenue expenditure	0.23	0.05	0.28
31	MSME-DFO HUBLI	Rents, Rates & Taxes for Land and Building	3.45	1.00	4.45
32	MSME-DFO Hyderabad	Medical Treatment	7.93	2.00	9.93
33	MSME-DFO Hyderabad	Domestic Travel Expenses	9.83	2.00	11.83
34	MSME-DFO Hyderabad	Office Expenses	37.27	6.00	43.27
35	MSME-DFO Hyderabad	Leave Travel Concession	6.50	2.00	8.50
36	MSME-DFO Hyderabad	Other Revenue expenditure	0.53	0.20	0.73
37	MSME-DFO Jaipur	Medical Treatment	7.88	2.00	9.88
38	MSME-DFO Kanpur	Other Revenue expenditure	0.24	0.20	0.44
39	MSME-DFO Kanpur	Domestic Travel Expenses	2.35	1.00	3.35
40	MSME-DFO Kanpur	Repairs and Maintenance	0.11	0.20	0.31
41	MSME-DFO Kolkata	Domestic Travel Expenses	9.02	2.00	11.02
42	MSME-DFO New Delhi	Medical Treatment	13.98	3.00	16.98
43	MSME-DFO New Delhi	Domestic Travel Expenses	4.34	3.00	7.34
44	MSME-DFO New Delhi	Repairs and Maintenance	1.14	0.40	1.54
45	MSME-DFO New Delhi	Rents, Rates & Taxes for Land and Building	1.58	2.50	4.08
46	MSME-DFO New Delhi	Other Revenue expenditure	0.50	0.20	0.70
47	MSME-DFO PATNA	Office Expenses	17.60	5.00	22.60
48	MSME-DFO PATNA	Repairs and Maintenance	0.18	0.15	0.33
49	MSME-DFO PATNA	Professional Services	0.00	0.60	0.60
50	MSME-DFO PATNA	Leave Travel Concession	1.40	2.00	3.40
51	MSME-DFO RAIPUR	Domestic Travel Expenses	5.24	3.00	8.24
52	MSME-DFO THRISSUR	Fuel and Lubricants	0.35	0.15	0.50
53	MSME-DFO Vishakhapatnam	Medical Treatment	0.63	0.50	1.13
54	MSME-DFO Vishakhapatnam	Other Revenue expenditure	0.25	0.10	0.35
55	MSME-TC CHENNAI	Office Expenses	41.31	20.00	61.31
56	MSME-TC CHENNAI	Fuel and Lubricants	0.20	0.10	0.30
57	MSME-TC CHENNAI	Other Revenue expenditure	0.35	0.10	0.45
58	MSME-TC New Delhi	Domestic Travel Expenses	2.12	0.50	2.62
59	MSME-TC New Delhi	Leave Travel Concession	2.60	1.00	3.60
60	MSME-TC New Delhi	Other Revenue expenditure	0.30	0.20	0.50
61	PAO CHENNAI	Office Expenses	3.36	1.00	4.36
62	PAO CHENNAI	Other Revenue expenditure	0.15	0.10	0.25
63	T.I. ETTUMANUR	Repairs and Maintenance	0.11	0.10	0.21
64	TS BANGALORE	Office Expenses	5.18	1.20	6.38
65	TS BANGALORE	Professional Services	1.00	0.20	1.20
66	TS BHOPAL	Domestic Travel Expenses	1.78	0.80	2.58
67	TS BHOPAL	Office Expenses	4.88	2.25	7.13
68	TS BHOPAL	Medical Treatment	0.35	0.45	0.80
69	TS BHOPAL	Rents, Rates & Taxes for Land and Building	2.04	2.00	4.04
70	TS BHOPAL	Repairs and Maintenance	0.04	0.02	0.06
71	TS KOLHAPUR	Office Expenses	7.16	4.00	11.16
72	PAO Kolkata	Rewards	0.68	0.07	0.75
73	PAO N DELHI	Rewards	0.90	0.15	1.05

Contd...3..

(Signature)

2. Nomenclature of the Object Heads.

Sl. No.	Numeric Code	Object Heads
1.	(2851.00.001.05.01.05)	Rewards
2.	(2851.00.001.05.01.06)	Medical Treatment
3.	(.....05.01.08)	Leave Travel Concession (LTC)
4.	(.....05.01.11)	Domestic Travel Expenses (DTE)
5.	(.....05.01.13)	Office Expenses (OE)
6.	(.....05.01.14)	Rent, Rates & Taxes for Land and Building.(RRTL&B)
7.	(.....05.01.24)	Fuel & Lubricants
8.	(.....05.01.28)	Professional Services
9.	(.....05.01.29)	Repair & Maintenance (R&M)
10.	(.....05.01.49)	Other Revenue Expenditure (ORE)

3. The above allocation has been made on the basis of requirement of the Hqrs./Field offices and keeping in view, the expenditure trend. Details of actual expenditure incurred during each month may be filled at <https://my.msme.gov.in/FA/Index.aspx> by 1st to 5th of following month without fail.

Yours faithfully,



(Dhayan K.)

Deputy Director (B&A)

e-mail: dayal.spk@gov.in

Copy to :-

1. The Sr. Accounts Officer, PAO(MSME), New Delhi, Mumbai, Kolkata & Chennai.
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