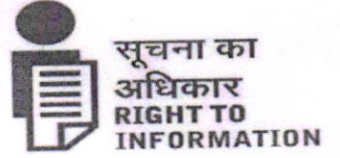




(E-4017890)



File No. A-19012/3/2022-HR
Government of India

Ministry of Micro, Small & Medium Enterprises
Office of the Development Commissioner (MSME)
Admin (P&T) Section

Nirman Bhawan, New Delhi
Dated: 29th November, 2022

OFFICE ORDER

In continuation of this Office Order of even no. dated 02.06.2022 and 07.07.2022, regarding Delegation of Administrative and Financial Powers of AS&DC(MSME) to Headquarter Office and Field Offices, it has been decided to delegate the Financial Powers of Head of Department (HoD) to Ms. Anuja Bapat, Deputy Director General, Hqrs. Office for following matters w.e.f. 24.11.2022:

- i. GPF Advance/Withdrawal
- ii. House Building Advances
- iii. Computer Advance
- iv. Salaries of Contractual Staff
- v. Children Education Allowance
- vi. Medical Reimbursement

2 Further, the financial powers for Miscellaneous Expenditure (point no. 16 of Delegation of Power, Headquarter Office)(copy enclosed) are delegated to Head of Division (not below the rank of Joint Secretary) for smooth functioning of their respective division.

This issues with the approval of competent authority.

Pankaj
29/11/2022
(Pankaj Kumar Jha)
Deputy Director(Admin)

To,

ADC(SK), DDG(AB), ADC(IGT)

Copy to:

1. PAO(MSME), New Delhi/Kolkata/Chennai/Mumbai;
2. All HoO, MSME-DFOs/MSME-TCs;
3. Under Secretary (IFW), M/o MSME;
4. All Divisions/Sections, O/o DC(MSME);
5. SENET Division with the request to upload the above on official website;

Copy to information to :

1. PPS to Secretary(MSME);
2. PPS to SS&FA(MSME);
3. PPS to DC(MSME);
4. All PA to DDG/ADCs/JDCs/Directors, O/o DC(MSME)
5. PS to Dy. Secretary (HR), M/o MSME;