



No. A-19012/3/2022-HR Section (E-4022844)
Government of India
Ministry of Micro, Small & Medium Enterprises
Office of the Development Commissioner (MSME)
Admin (P&T) Section



Nirman Bhawan, New Delhi
Dated: 24th November, 2022

OFFICE ORDER

Consequent upon her posting as Deputy Director General (SAG level) to O/o Development Commissioner (MSME), the following charges/responsibilities are hereby entrusted to Ms. Anuja Bapat, Deputy Director General:-

1. Economic Analysis Division
2. Statistics & Data Division
3. General Administration Division
4. Parliament Coordination
5. General Coordination
6. DFO & TC Administration and Operations
7. National Awards
8. Special Projects for Aspirational Areas
9. RTI Cell and Public Grievances, Library and CRU
10. ESDP Division
11. SENET Division
12. Hindi Section
13. Budget & Accounts Division
14. Cash Section

This issues with the approval of the Competent Authority.

Pankaj
24/11/2022

(Pankaj Kumar Jha)
Deputy Director (Admn.)/HOO
Ph. 011-23061430

Ms. Anuja Bapat
Deputy Director General,
Office of DC (MSME), New Delhi

Copy to:

1. PS to Hon'ble Minister (MSME);
2. PA to Hon'ble Minister of State (MSME);
3. PPS to Secretary (MSME);
4. PPS to AS&DC(MSME);
5. PPS to all JSs/DDG, M/o MSME;
6. PA to all ADCs/JDC/Directors, O/o DCMSME;
7. PA to DS(HR), M/o MSME;
8. All HoOs, MSME-DFOs/TCs;
9. SENET Division-with the request to upload the above on official website;
10. All Divisions, O/o DC(MSME);
11. Office order folder/Guard file/Personal file.

Nirman Bhawan, New Delhi
Dated: 24th November, 2022

OFFICE ORDER

Consequent upon her posting as Deputy Director General (SAG level) to O/o Development Commissioner (MSME) vide Ministry of Statistics & Programme Implementation, ISS Division's Office Order No. T-36/2022 of File No. 12015/01/2022-ISS-Part-I dated 31.10.2022 and subsequent relieving from M/o Statistics and Programme Implementation Order No. 12015/01/2022-ISS-Part(1) dated 21.11.2022, Ms. Anuja Bapat (ISS:1998) has reported for duty to the post of Deputy Director General in this office on 21st November, 2022 (A/N).

2. Ms. Anuja Bapat (ISS:1998) is taken on rolls of this office w.e.f. 21st November, 2022 (A/N) as Deputy Director General.

This issues with the approval of the Competent Authority.

Ukai
24/11/2022
(Pankaj Kumar Jha)
Deputy Director (Admn.)/HOO
Ph. 011-23061430

Ms. Anuja Bapat (ISS:1998)
Deputy Director General,
Office of DC (MSME), New Delhi

Copy to:

1. PAO(MSME), New Delhi;
2. DDO, O/o DC(MSME), New Delhi;

Copy for information to:

1. PS to Hon'ble Minister (MSME);
2. PA to Hon'ble Minister of State (MSME);
3. PPS to Secretary (MSME);
4. PPS to AS&DC(MSME);
5. PPS to all JSs/DDG, M/o MSME;
6. PA to all ADCs/JDC/Directors, O/o DCMSME;
7. PA to DS(HR), M/o MSME;
8. Shri Jitendra Kumar Verma, Deputy Director (ISS), Khurshid Lal Bhawan, Janpath, New Delhi-110001;
9. Shri Arvind Kumar, Deputy Director (ISS), Khurshid Lal Bhawan, Janpath, New Delhi-110001- with the request to kindly forward the service book, Leave Account etc. in r/o Ms. Anuja Bapat (ISS:1998), DDG;
10. All HoOs, MSME-DFOs/TCs;
11. All Divisions, O/o DC(MSME);
12. Office order folder/Service book.