



F. No. G-20011/1/2024-B&A/247-296  
Government of India  
Ministry Micro Small and Medium Enterprises  
Office of Development Commissioner (MSME)  
Budget & Account Section



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Nirman Bhawan, New Delhi

Dated: 30.09.2024

To,

The ADC/Director / Jt. Director/Dy. Director/Accts. Officer  
O/o DC (MSME) /MSME-DFOs/TCs/TSs/TIs/PAOs

Sub:- Additional allocation of funds (September,2024) under Major Head "2851.00.001.05.01..." Estts.  
object heads to O/o DC MSME & Field Offices for the FY-2024-25 -Demand No.68 – reg.

Sir,

I am directed to convey the approval of the Competent Authority for additional allocation of funds under Demand No. 68 Major Head "2851.00.001.05.01...." - Village & Small Industries (Major head) Direction and Administration (Minor Head), Development Commissioner (MSME), Establishment object heads The details requirements are prepared in Table A for Rewards & OE(SAP) and Table B for all other object heads for Hqrs./Field Offices for the FY 2024-25 as per details below:

**Table-A : REWARDS & OE(SAP) object heads**

(Rs. in lakh)

Sl. No.	Field Offices	REWARDS			OE (SAP)		
		Existing Allocation	Addl. Allocation	Cum. Alloc.	Existing Allocation	Addl. Allocation	Cum. Alloc.
1	MSME-DFO AGARTALA	0	0.28	0.28	0.11	0.39	0.50
2	MSME-DFO Agra	0	0.82	0.82	0.11	0.39	0.50
3	MSME-DFO AHMEDABAD	0.20	1.45	1.65	0.13	0.37	0.50
4	MSME-DFO Allahabad	0	1.17	1.17	0.11	0.39	0.50
5	MSME-DFO BANGALORE	0	1.45	1.45	0.11	0.39	0.50
6	MSME-DFO CHENNAI	0	2.09	2.09	0.22	0.28	0.50
7	MSME-DFO CUTTACK	0	1.62	1.62	0.13	0.37	0.50
8	MSME-DFO DIMAPUR	0	0.14	0.14	0.11	0.39	0.50
9	MSME-DFO GANGTOK	0	0.21	0.21	0.11	0.39	0.50
10	MSME-DFO GOA	0	0.96	0.96	0.11	0.39	0.50
11	MSME-DFO GUWAHATI	0.04	1.69	1.73	0.11	0.39	0.50
12	MSME-DFO Haldwani	0	0.55	0.55	0.11	0.39	0.50
13	MSME-DFO HUBLI	0	0.55	0.55	0.11	0.39	0.50
14	MSME-DFO HYDERABAD	0	1.15	1.15	0.11	0.39	0.50
15	MSME-DFO IMPHAL	0	0.83	0.83	0.11	0.39	0.50
16	MSME-DFO Indore	0	1.66	1.66	0.11	0.19	0.30
17	MSME-DFO Jaipur	0	2.31	2.31	0.11	0.39	0.50
18	MSME-DFO Jammu	0	0.93	0.93	0.16	0.34	0.50
19	MSME-DFO Kanpur	0	1.41	1.41	0.11	0.39	0.50
20	MSME-DFO Karnal	0	1.65	1.65	0.11	0.39	0.50
21	MSME-DFO KOLKATA	0.2	4.2	4.4	0.11	0.39	0.50
22	MSME-DFO Ludhiana	0	1.43	1.43	0.11	0.39	0.50
23	MSME-DFO MUMBAI	0.3	1.9	2.2	0.14	0.36	0.50
24	MSME-DFO MUZAFFARPUR	0	0.62	0.62	0.11	0.39	0.50
25	MSME-DFO Nagpur	0	0.62	0.62	0.06	0.44	0.50
26	MSME-DFO New Delhi	0	3.63	3.63	0.17	0.33	0.50
27	MSME-DFO PATNA	0	2.03	2.03	0.11	0.39	0.50
28	MSME-DFO RAIPUR	0	0.58	0.58	0.11	0.39	0.50
29	MSME-DFO RANCHI	0	1.85	1.85	0.11	0.39	0.50

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30	MSME-DFO Solan	0	0.28	0.28	0.11	0.39	0.50
31	MSME-DFO THRISSUR	0	1.97	1.97	0.17	0.33	0.50
32	MSME-DFO Vishakhapatnam	0	0.6	0.6	0.20	0.30	0.50
33	MSME-TC CHENNAI	0	1.06	1.06	0.14	0.26	0.40
34	MSME-TC KOLKATA	0.2	0.91	1.11	0.21	0.19	0.40
35	MSME TC MUMBAI	0	1.97	1.97	0.10	0.30	0.40
36	MSME-TC NewDelhi	0	1.71	1.71	0.15	0.25	0.40
37	TS BANGALORE	0	0.07	0.07	0.04	0.02	0.06
38	TS BHOPAL	0	0.2	0.2	0.02	0.08	0.10
39	TS HYDERABAD	0	0.21	0.21	0.14	0.21	0.35
40	TS Jaipur	0	0.35	0.35	0.01	0.04	0.05
41	TS KOLHAPUR	0	0.18	0.18	0.02	0.03	0.05
42	TS PUDDUCHERRY	0.07	0	0.07	0.03	0.12	0.15
43	T.I. ETTUMANUR	0	0.07	0.07	0.00	0.02	0.02
44	Head Quarter Delhi	0.041	8.96	9.001	6.00	0.00	6.00
45	PAO CHENNAI	0	0.55	0.55	0.03	0.11	0.14
46	PAO MUMBAI	0	0.21	0.21	0.02	0.08	0.10
47	PAO Kolkata	0	0.68	0.68	0.05	0.05	0.10
48	PAO New Delhi	0	0.9	0.9	0.10	0.10	0.20

**Table -B : All other object heads.**

(Rs. in lakh)

Sl. No.	Field Office Name	Object Head Name	Existing Allocation	Addl. Allocation.	Cum. Allocation
1.	MSME TC Mumbai	Domestic Travel Expenses	0.30	1.00	1.30
2.	MSME-DFO Allahabad	Professional Services	1.00	1.00	2.00
3.	MSME-DFO Allahabad	Fuel and Lubricants	0.18	0.36	0.54
4.	MSME-DFO Allahabad	Domestic Travel Expenses	3.22	2.50	5.72
5.	MSME-DFO Allahabad	Leave Travel Concession	2.92	3.00	5.92
6.	MSME-DFO Allahabad	Office Expenses	19.32	8.00	27.32
7.	MSME-DFO Allahabad	Other Revenue expenditure	0.12	0.15	0.27
8.	MSME-DFO Allahabad	Medical Treatment	1.02	6.00	7.02
9.	MSME-DFO Bangalore	Office Expenses	32.31	12.00	44.31
10.	MSME-DFO Bangalore	Fuel and Lubricants	0.20	0.12	0.32
11.	MSME-DFO Bangalore	Repairs and Maintenance	0.36	0.20	0.56
12.	MSME-DFO Cuttack	Fuel and Lubricants	0.42	0.05	0.47
13.	MSME-DFO Dimapur	Domestic Travel Expenses	0.43	1.00	1.43
14.	MSME-DFO Dimapur	Repairs and Maintenance	0.16	0.10	0.26
15.	MSME-DFO Dimapur	Medical Treatment	0.00	0.10	0.10
16.	MSME-DFO Guwahati	Medical Treatment	1.70	4.00	5.70
17.	MSME-DFO Guwahati	Domestic Travel Expenses	3.40	8.00	11.40
18.	MSME-DFO Guwahati	Office Expenses	17.38	4.00	21.38
19.	MSME-DFO Guwahati	Repairs and Maintenance	0.40	0.40	0.80
20.	MSME-DFO Guwahati	Rents, Rates & Taxes for	4.00	6.00	10.00
21.	MSME-DFO Haldwani	Medical Treatment	0.88	0.20	1.08
22.	MSME-DFO Haldwani	Domestic Travel Expenses	1.20	0.40	1.60
23.	MSME-DFO Haldwani	Fuel and Lubricants	0.55	0.20	0.75
24.	MSME-DFO Haldwani	Repairs and Maintenance	0.76	0.10	0.86
25.	MSME-DFO Haldwani	Professional Services	0.20	0.15	0.35
26.	MSME-DFO Haldwani	Other Revenue expenditure	0.28	0.05	0.33
27.	MSME-DFO Hubli	Other Revenue expenditure	0.18	0.05	0.23
28.	MSME-DFO Hyderabad	Medical Treatment	5.93	2.00	7.93
29.	MSME-DFO Hyderabad	Fuel and Lubricants	0.50	0.10	0.60

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30.	MSME-DFO Hyderabad	Leave Travel Concession	4.50	2.00	6.50
31.	MSME-DFO Jaipur	Medical Treatment	4.88	3.00	7.88
32.	MSME-DFO Jaipur	Office Expenses	8.76	5.00	13.76
33.	MSME-DFO Jaipur	Domestic Travel Expenses	1.62	3.00	4.62
34.	MSME-DFO Jaipur	Fuel and Lubricants	0.23	0.18	0.41
35.	MSME-DFO Jammu	Domestic Travel Expenses	7.02	1.00	8.02
36.	MSME-DFO Karnal	Leave Travel Concession	0.28	2.00	2.28
37.	MSME-DFO Kolkata	Medical Treatment	8.03	3.50	11.53
38.	MSME-DFO Kolkata	Professional Services	1.49	0.20	1.69
39.	MSME-DFO Kolkata	Domestic Travel Expenses	7.52	1.50	9.02
40.	MSME-DFO Ludhiana	Other Revenue expenditure	0.00	0.10	0.10
41.	MSME-DFO Ludhiana	Professional Services	1.00	0.50	1.50
42.	MSME-DFO Muzaffarpur	Medical Treatment	0.35	1.00	1.35
43.	MSME-DFO Muzaffarpur	Leave Travel Concession	0.20	0.80	1.00
44.	MSME-DFO Muzaffarpur	Domestic Travel Expenses	3.83	1.50	5.33
45.	MSME-DFO Nagpur	Medical Treatment	7.20	1.50	8.70
46.	MSME-DFO Nagpur	Office Expenses	8.71	2.00	10.71
47.	MSME-DFO New Delhi	Office Expenses	72.42	26.00	98.42
48.	MSME-DFO New Delhi	Medical Treatment	9.98	4.00	13.98
49.	MSME-DFO Patna	Repairs and Maintenance	0.08	0.10	0.18
50.	MSME-DFO Patna	Medical Treatment	1.46	1.00	2.46
51.	MSME-DFO Ranchi	Office Expenses	10.47	4.00	14.47
52.	MSME-DFO Ranchi	Domestic Travel Expenses	2.53	1.00	3.53
53.	MSME-DFO Ranchi	Fuel and Lubricants	0.24	0.18	0.42
54.	MSME-DFO Solan	Fuel and Lubricants	0.25	0.18	0.43
55.	MSME-DFO Solan	Office Expenses	11.77	4.50	16.27
56.	MSME-DFO Thrissur	Medical Treatment	0.49	1.30	1.79
57.	MSME-DFO Vishakhapatnam	Domestic Travel Expenses	2.69	0.50	3.19
58.	MSME-DFO Vishakhapatnam	Office Expenses	15.27	3.50	18.77
59.	MSME-TC Chennai	Domestic Travel Expenses	1.17	3.00	4.17
60.	MSME-TC Chennai	Other Revenue expenditure	0.30	0.05	0.35
61.	MSME-TC Kolkata	Domestic Travel Expenses	2.66	2.00	4.66
62.	MSME-TC Kolkata	Office Expenses	32.73	15.00	47.73
63.	MSME-TC Kolkata	Repairs and Maintenance	0.37	0.10	0.47
64.	MSME-TC New Delhi	Office Expenses	45.64	19.00	64.64
65.	MSME-TC New Delhi	Professional Services	0.00	5.00	5.00
66.	PAO Mumbai	Other Revenue expenditure	0.00	0.06	0.06
67.	PAO New Delhi	Domestic Travel Expenses	2.60	1.00	3.60
68.	PAO New Delhi	Medical Treatment	1.85	1.00	2.85
69.	T.I. Ettumanur	Repairs and Maintenance	0.06	0.05	0.11
70.	TS Bangalore	Office Expenses	4.18	1.00	5.18
71.	TS Hyderabad	Office Expenses	27.84	10.00	37.84
72.	TS Hyderabad	Repairs and Maintenance	0.30	0.05	0.35
73.	TS Hyderabad	Professional Services	0.40	0.10	0.50
74.	TS Hyderabad	Domestic Travel Expenses	0.90	0.40	1.30
75.	MSME-DFO Mumbai	Domestic Travel Expenses	10.25	4.00	14.25
76.	MSME-DFO Mumbai	Office Expenses	31.48	10.00	41.48
77.	MSME-DFO Mumbai	Leave Travel Concession	0.98	1.00	1.98
78.	MSME-DFO Mumbai	Professional Services	0.40	0.10	0.50
79.	PAO Kolkata	Other Revenue expenditure	0.00	0.12	0.12

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2. Nomenclature of the Object Heads.

Sl. No.	Numeric Code	Object Heads
1.	(2851.00.001.05.01.05)	Rewards
2.	(2851.00.001.05.01.06)	Medical Treatment
3.	(.....05.01.08)	Leave Travel Concession (LTC)
4.	(.....05.01.11)	Domestic Travel Expenses (DTE)
5.	(.....05.01.13)	Office Expenses (OE)
6.	(.....05.01.14)	Rent, Rates & Taxes for Land and Building.(RRTL&B)
7.	(.....05.01.18)	Rent for Others
8.	(.....05.01.24)	Fuel & Lubricants
9.	(.....05.01.28)	Professional Services
10.	(.....05.01.29)	Repair & Maintenance (R&M)
11.	(.....05.01.49)	Other Revenue Expenditure (ORE)
12.	(.....05.96.13)	Office Expenses -Swatchhta Action Plan (SAP)

3. The above allocation has been made on the basis of requirement of the Hqrs./Field offices and keeping in view, the expenditure trend. Details of actual expenditure incurred during each month may be filled at <https://my.msme.gov.in/FA/Index.aspx> by 1<sup>st</sup> to 5<sup>th</sup> of following month without fail.

Yours faithfully,



(Dhayalan K.)

Deputy Director (B&A)

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