



F. No. G-20011/1/2024-B&A/140-189  
Government of India  
Ministry Micro Small and Medium Enterprises  
Office of Development Commissioner (MSME)  
Budget & Account Section



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Nirman Bhawan, New Delhi  
Dated: 19<sup>th</sup> July, 2024

To,

The ADC/Director / Jt. Director/Dy. Director/Accts. Officer  
O/o DC(MSME) /MSME-DFOs/TCs/Ts/TIs/PAOs

Sub:-Additional allocation of funds (July,2024) under Major Head “2851.00.001.05.01...” Establishment object heads to O/o DC MSME & Field Offices for the FY- 2024-25 - Demand No. 68 – reg.

Sir,

I am directed to convey the approval of the Competent Authority for additional allocation of funds under Demand No. 68 Major Head “2851.00.001.05.01...” - Village & Small Industries (Major head) Direction and Administration (Minor Head), Development Commissioner (MSME), Establishment for field offices/Hqrs. Office in Table A for Salaries, Allowance & Office Expenses object heads and all other object heads in Table B. for the FY 2024-25 as per details below:

**Table-A**

S. No	Field Office Name	Salaries			Allowances			Office Expenses		
		Allocation-Salaries	Addl Allocation	Cum. Allocation	Allocation-Allowances	Addl Allocation	Cum. Allocation	Allocation-Office Expenses	Addl Allocation	Cum. Allocation
1	DFO AGARTALA	19.49	9.745	29.235	18.21	9.105	27.315	6.37	3.2	9.57
2	DFO Agra	41.61	20.805	62.415	36.2	18.1	54.3	5.8	2.9	8.7
3	DFO AHMEDABAD	68.43	34.215	102.645	57.92	28.96	86.88	27.19	13.6	40.79
4	DFO Allahabad	45.1	22.55	67.65	44.5	22.25	66.75	19.32	0	19.32
5	DFO BANGALORE	75.99	37.995	113.985	68.37	34.185	102.555	21.51	10.8	32.31
6	DFO CHENNAI	114.61	57.305	171.915	103.1	51.55	154.65	36.89	18.4	55.29
7	DFO CUTTACK	81.55	40.775	122.325	66.6	33.3	99.9	9.04	4.5	13.54
8	DFO DIMAPUR	10.65	5.325	15.975	11.27	5.635	16.905	10.68	5.3	15.98
9	DFO GANGTOK	14.51	7.255	21.765	13.88	6.94	20.82	5.53	2.8	8.33
10	DFO GOA	33.12	16.56	49.68	27.07	13.535	40.605	3.82	1.9	5.72
11	DFO GUWAHATI	84.91	42.455	127.365	74.87	37.435	112.305	11.58	5.8	17.38
12	DFO Haldwani	30.4	15.2	45.6	24.1	12.05	36.15	7.89	3.9	11.79
13	DFO HUBLI	33.19	16.595	49.785	27.52	13.76	41.28	7.97	4	11.97
14	DFO HYDERABAD	65.73	32.865	98.595	65.45	32.725	98.175	18.67	3	21.67
15	DFO IMPHAL	29.84	14.92	44.76	26.22	13.11	39.33	1.09	0.5	1.59
16	DFO Indore	66.9	33.45	100.35	55.59	27.795	83.385	12.62	6.3	18.92
17	DFO Jaipur	78.8	39.4	118.2	68.55	34.275	102.825	5.86	2.9	8.76
18	DFO Jammu	39.36	19.68	59.04	37.24	18.62	55.86	8.61	4.3	12.91
19	DFO Kanpur	62.7	31.35	94.05	53.94	26.97	80.91	7.24	3.6	10.84
20	DFO Karnal	63.63	31.815	95.445	55.36	27.68	83.04	9.24	4.6	13.84
21	DFO KOLKATA	165.66	82.83	248.49	148.77	74.385	223.155	18.28	9.1	27.38
22	DFO Ludhiana	57.73	28.865	86.595	50.22	25.11	75.33	7.14	3.6	10.74
23	DFO MUMBAI	71.13	35.565	106.695	61.89	30.945	92.835	20.98	10.5	31.48
24	DFO MUZAFFARPUR	31.26	15.63	46.89	24.85	12.425	37.275	2.5	1.3	3.8
25	DFO Nagpur	53.18	26.59	79.77	47.91	23.955	71.865	4.42	2.2	6.62

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26	DFO New Delhi	119.83	59.915	179.745	111.25	55.625	166.875	36.64	18.3	54.94
27	DFO PATNA	63.29	31.645	94.935	57.06	28.53	85.59	11.7	5.9	17.6
28	DFO RAIPUR	34.46	17.23	51.69	31.63	15.815	47.445	6.1	3.1	9.2
29	DFO RANCHI	60.87	30.435	91.305	54.95	27.475	82.425	6.97	3.5	10.47
30	DFO Solan	20.66	10.33	30.99	16.62	8.31	24.93	7.87	3.9	11.77
31	DFO THRISSUR	77.76	38.88	116.64	68.04	34.02	102.06	12.01	6	18.01
32	DFO Vishakhapatnam	34.69	17.345	52.035	30.44	15.22	45.66	7.86	3.9	11.76
33	TC CHENNAI	51.99	25.995	77.985	46.49	23.245	69.735	27.51	13.8	41.31
34	TC KOLKATA	40.03	20.015	60.045	40.09	20.045	60.135	32.73	0	32.73
35	MSME TC MUMBAI	40.76	20.38	61.14	35.11	17.555	52.665	12.85	6.4	19.25
36	TC New Delhi	62.44	31.22	93.66	54.08	27.04	81.12	30.44	15.2	45.64
37	TS BANGALORE	8.65	4.325	12.975	8.78	4.39	13.17	2.78	1.4	4.18
38	TS BHOPAL	13.75	6.875	20.625	11.22	5.61	16.83	3.28	1.6	4.88
39	TS HYDERABAD	26.89	13.445	40.335	25.78	12.89	38.67	18.54	9.3	27.84
40	TS Jaipur	19.12	9.56	28.68	15.9	7.95	23.85	2.32	1.2	3.52
41	TS KOLHAPUR	8.12	4.06	12.18	7.07	3.535	10.605	4.76	2.4	7.16
42	TS PUDDUCHERRY	16.02	8.01	24.03	13.33	6.665	19.995	4.8	2.4	7.2
43	T.I. ETTUMANUR	12.26	6.13	18.39	10.05	5.025	15.075	2.04	1	3.04
44	Head Quater Delhi	510.84	255.42	766.26	457.68	228.84	686.52	164.74	60	224.74
45	PAO CHENNAI	26.74	13.37	40.11	25.65	12.825	38.475	2.26	1.1	3.36
46	PAO MUMBAI	14.16	7.08	21.24	12.71	6.355	19.065	1.12	0.6	1.72
47	PAO Kolkata	23.14	11.57	34.71	20.52	10.26	30.78	1.4	0.7	2.1
48	PAO New Delhi	34.14	17.07	51.21	33.09	16.545	49.635	9.79	4.9	14.69

**Table B (All Other Object Heads)**

(Rs. in Lakh)

S.No.	Field Office Name	Object Head Name	Allocation	Addl. Allocation	Cum. Allocation
1	O/o DC MSME	Rents for others	15.00	2.00	17.00
		Office Expenses -Swachhta Action Plan (SAP)	1.00	3.00	4.00
2	MSME-DFO AGARTALA	Domestic Travel Expenses	3.85	2.00	5.85
3	MSME-DFO Agra	Professional Services	0.00	0.40	0.40
		Domestic Travel Expenses	2.29	1.00	3.29
		Other Revenue expenditure	0.00	0.24	0.24
		Repairs and Maintenance	0.16	0.15	0.31
4	MSME-DFO AHMEDABAD	Domestic Travel Expenses	3.46	1.50	4.96
		Other Revenue expenditure	0.14	0.22	0.36
		Rents, Rates & Taxes for Land and Building	9.00	20.00	29.00
		Fuel and Lubricants	0.20	0.10	0.30
		Repairs and Maintenance	0.46	0.30	0.76
		Rewards	0.00	0.20	0.20
5	MSME-DFO BANGALORE	Domestic Travel Expenses	2.37	0.50	2.87
		Other Revenue expenditure	0.40	0.02	0.42
6	MSME-DFO CHENNAI	Domestic Travel Expenses	6.20	6.00	12.20
		Rents, Rates & Taxes for Land and Building	0.78	2.00	2.78
		Professional Services	4.00	2.05	6.05
7	MSME-DFO CUTTACK	Medical Treatment	0.75	0.50	1.25
		Domestic Travel Expenses	4.79	2.00	6.79
		Leave Travel Concession	2.40	0.65	3.05
		Professional Services	0.00	0.30	0.30

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		Other Revenue expenditure	0.14	0.28	0.42
8	MSME-DFO GANGTOK	Medical Treatment	0.23	1.00	1.23
		Domestic Travel Expenses	0.78	0.60	1.38
		Rents, Rates & Taxes for Land and Building	2.25	1.60	3.85
		Other Revenue expenditure	0.00	0.09	0.09
9	MSME-DFO GOA	Repairs and Maintenance	0.29	0.10	0.39
		Other Revenue expenditure	0.00	0.09	0.09
10	MSME-DFO GUWAHATI	Rents, Rates & Taxes for Land and Building	3.00	1.00	4.00
		Other Revenue expenditure	0.00	0.42	0.42
11	MSME-DFO Haldwani	Rents, Rates & Taxes for Land and Building	0.05	0.15	0.20
		Fuel and Lubricants	0.50	0.05	0.55
		Professional Services	0.00	0.20	0.20
		Other Revenue expenditure	0.10	0.08	0.18
		Repairs and Maintenance	0.36	0.20	0.56
12	MSME-DFO HUBLI	Medical Treatment	0.66	0.80	1.46
		Domestic Travel Expenses	3.72	2.50	6.22
		Rents, Rates & Taxes for Land and Building	1.45	2.00	3.45
		Fuel and Lubricants	0.10	0.10	0.20
		Other Revenue expenditure	0.00	0.18	0.18
		Rents for others	0.00	0.10	0.10
13	MSME-DFO HYDERABAD	Medical Treatment	1.93	2.00	3.93
		Domestic Travel Expenses	1.33	4.50	5.83
		Fuel and Lubricants	0.40	0.10	0.50
14	MSME-DFO IMPHAL	Medical Treatment	0.11	0.90	1.01
		Domestic Travel Expenses	0.08	1.50	1.58
15	MSME-DFO Indore	Medical Treatment	1.54	1.00	2.54
		Domestic Travel Expenses	2.06	1.00	3.06
		Other Revenue expenditure	0.04	0.23	0.27
		Repairs and Maintenance	0.58	0.10	0.68
16	MSME-DFO Jaipur	Medical Treatment	2.88	2.00	4.88
		Fuel and Lubricants	0.13	0.10	0.23
		Leave Travel Concession	0.84	0.50	1.34
17	MSME-DFO Kanpur	Other Revenue expenditure	0.00	0.24	0.24
		Rents, Rates & Taxes for Land and Building	5.21	6.00	11.21
		Medical Treatment	0.33	3.00	3.33
18	MSME-DFO KOLKATA	Rents, Rates & Taxes for Land and Building	2.73	5.00	7.73
		Domestic Travel Expenses	3.52	1.00	4.52
		Other Revenue expenditure	0.00	0.20	0.20
		Professional Services	0.00	0.70	0.70
		Rents for others	0.00	0.09	0.09
19	MSME-DFO Ludhiana	Fuel and Lubricants	0.25	0.10	0.35
20	MSME-DFO MUMBAI	Medical Treatment	0.63	3.00	3.63
21	MSME-DFO MUZAFFARPUR	Domestic Travel Expenses	0.83	3.00	3.83
		Medical Treatment	0.15	0.20	0.35
22	MSME-DFO New Delhi	Other Revenue expenditure	0.00	0.20	0.20
		Medical Treatment	7.98	2.00	9.98
23	MSME-DFO PATNA	Domestic Travel Expenses	1.34	3.00	4.34
24	MSME-DFO RANCHI	Domestic Travel Expenses	1.53	1.00	2.53
		Repairs and Maintenance	0.17	0.20	0.37
		Leave Travel Concession	0.80	1.00	1.80

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25	MSME-DFO Solan	Domestic Travel Expenses	2.02	1.00	3.02
		Professional Services	0.15	0.25	0.40
		Repairs and Maintenance	0.16	0.20	0.36
		Rents for others	0.00	1.00	1.00
		Other Revenue expenditure	0.00	0.12	0.12
26	MSME-DFO THRISSUR	Domestic Travel Expenses	1.27	1.50	2.77
		Leave Travel Concession	0.70	1.00	1.70
		Professional Services	0.70	0.50	1.20
		Office Expenses -Swachhta Action Plan (SAP)	0.11	0.06	0.17
27	MSME-DFO Vishakhapatnam	Repairs and Maintenance	0.21	0.15	0.36
28	TS BANGALORE	Domestic Travel Expenses	0.15	0.50	0.65
		Other Revenue expenditure	0.00	0.06	0.06
29	TS BHOPAL	Medical Treatment	0.15	0.20	0.35
		Domestic Travel Expenses	0.48	0.50	0.98
30	TS HYDERABAD	Medical Treatment	0.16	0.10	0.26
		Domestic Travel Expenses	0.15	0.35	0.50
31	TS PUDDUCHERRY	Domestic Travel Expenses	0.24	0.32	0.56
		Other Revenue expenditure	0.06	0.03	0.09

2. Nomenclature of the Object Heads.

Sl. No.	Numeric Code	Object Heads
1.	(2851.00.001.05.01.01)	Salaries
2.	(2851.00.001.05.01.07)	Allowances
3.	(2851.00.001.05.01.05)	Rewards
4.	(2851.00.001.05.01.06)	Medical Treatment
5.	(.....05.01.08)	Leave Travel Concession (LTC)
6.	(.....05.01.11)	Domestic Travel Expenses (DTE)
7.	(.....05.01.13)	Office Expenses (OE)
8.	(.....05.01.14)	Rent, Rates & Taxes for Land and Building.(RRTL&B)
9.	(.....05.01.18)	Rent for Others
10.	(.....05.96.19)	Digital Equipment
11.	(.....05.01.24)	Fuel & Lubricants
12.	(.....05.01.28)	Professional Services
13.	(.....05.01.29)	Repair & Maintenance (R&M)
14.	(.....05.01.49)	Other Revenue Expenditure (ORE)
15.	(.....05.96.13)	Office Expenses -Swachhta Action Plan (SAP)

3. The above allocation has been made on the basis of requirement of the Hqrs./Field offices and keeping in view, the expenditure trend. Details of actual expenditure incurred during each month may be filled at <https://my.msme.gov.in/FA/Index.aspx> by 1<sup>st</sup> to 5<sup>th</sup> of following month without fail.

Yours faithfully,

  
(B B Sahoo)

Asstt. Director (B&A)

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