

विकास आयुक्त का कार्यालय  
(सूक्ष्म, लघु एवं मध्यम उद्यम)  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA

Nirman Bhawan, 7<sup>th</sup> Floor, Maulana Azad Road,  
New Delhi-110 108

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F. No. 5(2)/2019-20/MS/Minutes & Sanctions

Dated 18.12.2019

To  
The Accounts Officer  
Pay & Accounts Office (MSME) Delhi  
PPDC, Agra

**Subject: Allocation of funds of Rs. 5,40,000/- (Rupees Five Lakh Fourty Thousand only) to PPDC Agra for the expenditure under "Procurement and Marketing Support(revised)" scheme towards component 5(F) Organising National Seminar/Workshop & 5(G): Organising Awareness Programmes during the financial year 2019-20 – reg.**

Sir,

I am directed to convey the sanction of competent authority for allocation of funds of Rs. 5,40,000/- (Rupees Five Lakh Fourty Thousand only) to PPDC Agra for the expenditure under "Procurement and Marketing Support (revised)" scheme towards component 5(F) Organising National Seminar/Workshop & 5(G): Organising Awareness Programmes for the financial year 2019-20. The sanction for Rs.5,40,000/- (GIA) is tabulated below:

Implementing Agency	Name of programme	Scheme	No. of prog.	Item of the programme	Name of Partner Organisation	Financial allocation (GIA) (2851.00.102.97.02.31) for Organising Awareness programmes/National Seminar (Rs. In lakhs)
PPDC Agra	National level Seminar/ Workshop	5(F) PMS	02	Organising National level Seminar/Workshop on Ayush Cluster and assist Small Scale units to adopt Modern Technology at Hubli & Jammu	MSME-DI Hubli MSME-DI Jammu	4.0
PPDC Agra	Awareness programme	5(G) PMS	02	Organizing Awareness on Ayush at Thrissur and Hubli	MSME-DI Thrissur MSME-DI Hubli	1.40
TOTAL						5.40

2. The Director, PPDC Agra should adhere to:

- Funds are under the Plan Scheme and non- recurring in nature.
- PPDC Agra will keep separate accounts utilization for the sanctioned fund. The saving, if any, is not transferrable.
- The assets acquired wholly or substantially out of these funds should not, without the prior sanction of Government of India, be disposed or encumbered or utilized for the purpose other than that for which the funds have been sanctioned.
- The Progress report on utilization of the sanctioned fund should be sent periodically/ within a month after the completion of the concerned trade fairs/ exhibition.
- PPDC Agra should ensure the utilization of sanction amount with in this financial year.

18.12.19

- vi) PPDC Agra should follow the procedure prescribed under the GFR and the various guidelines under the economy measures.
- vii) PPDC Agra must ensure, uploading the details of MSEs /settlement of the claims online for DBT compliance.
- viii) The sanction amount should be utilized in the FY 2019-20 as per GFR-17.
- ix) PPDC Agra should make sure the mapping of PFMS and other prerequisites on the PFMS portal of the PMS scheme.
- x) EAT Module of the PFMS should be followed for release of the sanctioned amount.
- xi) For the transfer of fund , forward the requisite documents pre-receipt ( 03 nos original on letter head pad with revenue stamp and amount to be left blank; ECS / Mandate form(signed by bank);Original payment letter; report of unspent balance(PFMS) at the earliest.**
- xii) Noted at Serial No. 04 in the Register of Grants.
- xiii) Drawing and Disbursing Officer of O/o DC (MSME), Ministry of Micro, Small & Medium Enterprises (MSME) will act as Drawing and Disbursing Officer for this sanction.
- xiv) No Utilization Certificate is pending against the grantee institution in respect of the scheme
- xv) The grantee institution shall submit the Utilization Certificate in the prescribed form GFR-12C duly signed by the Head of the Institution/ Grantee. The utilization certificate in respect of grants should also disclose whether the specified targets that should have been reached against the amount utilized were in fact reached, and if not, the reasons therefor. They should contain an output based performance assessment instead of input based performance assessment.
- xvi) Approval is subject to following conditions:
- Issues and constraints shall be identified and a detailed report sector wise shall be submitted on MIS before the bills are submitted to the Division for clearance.
  - Wherever possible, these programmes shall be aligned with the District Udyam samagom approved for every district.
  - Awareness programme shall be organised for one particular MSME cluster and shall result in generation of proposals from that cluster under different schemes of Ministry of MSME.

3. The expenditure shall be accommodated in demand No. 66, Ministry of Micro, Small, and Medium Enterprises for the year 2019-20 as follows:

**Table A**

Major Head	2851.00.102	Village & Small Industries, Small Scale Industries
Object Head	97.02	Procurement & marketing Support (PMS) Scheme
Sub Head	97.02.31	Grants in Aid (GIA)
BE 2019-20	Rs. 10.0 cr.	
Amount of present sanction	Rs. 0.054 cr.	Organsing Awarness Programme 5(G) & Oragnsing National Seminar/workshop 5(F)
Balance available for the expenditure	Rs. 2.05 cr.	

4. This issues with the concurrence of Integrated Finance Wing U.S.( Fin-III ) Dy.No. 02 dated 17.12.2019.

ए. के. वर्मा / A. K. VERMA  
 उप निदेशक / Dy. Director (Electronics)  
 भारत सरकार / Govt. of India  
 सूक्ष्म, लघु एवं मध्यम उद्योग विभाग  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयुक्त( सूक्ष्म एवं मध्यम उद्योग) का कार्यालय  
 Office of the Dev. Commr. (MSME)  
 निर्माण भवन, नई दिल्ली-108 / Nirman Bhavan, New Delhi

Copy for information & necessary action to:-

- i) The Director, PPDC Agra(email:- info@ppdcagra.in)
- ii) The DDO, Office of DC (MSME), Nirman Bhawan, New Dehi
- iii) SS&FA, Ministry of MSME, Nirman Bhawan, New Delhi( ssfa-steel@nic.in)
- iv) B & A Section, Department of IP & P, Udyog Bhawan, New Delhi
- v) B & A Section, Office of DC (MSME), Nirman Bhawan, New Delhi(email-plgdcmsme@gmail.com)
- vi) Principal Director of Audit, Economic and Service Ministry, AGCR Bldg., New Delhi
- vii) All Partner organisations- MSME-DI Hubli, MSME-DI Jammu, MSME-DI Thrissur
- viii) Director (SENET), Office of DC (MSME), Nirman Bhawan, New Delhi with a request to upload on official website.

ए. के. वर्मा / A. K. VERMA  
 उप निदेशक / Dy. Director (Electronics)  
 सूक्ष्म, लघु एवं मध्यम उद्योग विभाग  
 Ministry of Micro, Small & Medium Enterprises  
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