

Nirman Bhawan, New Delhi
Dated: 7th July, 2022

OFFICE ORDER

In continuation of this office order of even number dated 02.06.2022 regarding Delegation of Administrative and Financial powers of AS&DC(MSME) to Headquarter Office and Field offices, it has been decided to delegate the Powers of Head of Department (HoD) to Shri D.P. Srivastava, Deputy Director General, Hqrs. Office for approving financial sanctions in respect of officers/officials posted at Hqrs. office for following matters:

- (i) GPF Advance/Withdrawal
- (ii) House Building Advances
- (iii) Computer Advance
- (iv) Salaries of Contractual Staff
- (v) Children Education Allowance
- (vi) Medical Reimbursement

This issues with the approval of Competent Authority.

Pankaj
07/07/2022

(Pankaj Kumar Jha)
Dy. Director (Admn)/HOO
Ph: 23061430

To
Shri D.P. Srivastava
Deputy Director General
Hqrs. Office

Copy to:-

1. PAO(MSME),New Delhi/Kolkata/Chennai/Mumbai;
2. All HOO, MSME-DFOs/MSME-TCs;
3. US(IFW), M/o MSME;
4. All Divisions/ Sections, O/o DC(MSME);
5. SENET Division-with the request to upload the above on official website;

Copy for information to:-

1. PPS to Secretary (MSME);
2. PPS to SS&FA(MSME);
3. PPS to AS&DC(MSME);
4. All DDG/ ADCs/JDCs, Office of DC (MSME);
5. PS to DS (HR), Ministry of MSME;
6. To all Divisions/ Sections, O/o DC(MSME);