



F. No. G-20011/1/2024-B&A  
Government of India  
Ministry Micro Small and Medium Enterprises  
Office of Development Commissioner (MSME)  
Budget & Account Section



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Nirman Bhawan, New Delhi  
Dated: 19 June, 2024

To,

The ADC/Director / Jt. Director/Dy. Director/Accts. Officer  
O/o DC(MSME) /MSME-DFOs/TCs/Ts/TIs/PAOs

Sub:- Additional allocation of funds (June,2024/1) under Major Head "2851.00.001.05.01..."  
Establishment object heads to O/o DC MSME & Field Offices for the FY- 2024-25 - Demand  
No. 68 – reg.

Sir,

I am directed to convey the approval of the Competent Authority for additional allocation of funds under Demand No. 68 Major Head "2851.00.001.05.01..." - Village & Small Industries (Major head) Direction and Administration (Minor Head), Development Commissioner (MSME), Establishment object heads under salaries and allowances in table 1 and all other heads in table 2 for Hqs./Field Offices for the FY 2024-25 as per details below:

Table-1

(Rs. in lakh)

S No	Field Office Name	Existing Allocation - Salaries	Addl. Allocation	Cumulative Total	Existing Allocation - Allowances	Addl. Allocation	Cumulative Total
1	DFO AGARTALA	17.49	2.00	19.49	15.21	3.00	18.21
2	DFO Agra	41.61	0.00	41.61	36.20	0.00	36.20
3	DFO AHMEDABAD	65.43	3.00	68.43	56.92	1.00	57.92
4	DFO Allahabad	43.10	2.00	45.10	37.50	7.00	44.50
5	DFO BANGALORE	73.99	2.00	75.99	64.37	4.00	68.37
6	DFO CHENNAI	111.61	3.00	114.61	97.10	6.00	103.10
7	DFO CUTTACK	76.55	5.00	81.55	66.60	0.00	66.60
8	DFO DIMAPUR	10.65	0.00	10.65	9.27	2.00	11.27
9	DFO GANGTOK	12.51	2.00	14.51	10.88	3.00	13.88
10	DFO GOA	31.12	2.00	33.12	27.07	0.00	27.07
11	DFO GUWAHATI	84.91	0.00	84.91	73.87	1.00	74.87
12	DFO Haldwani	25.40	5.00	30.40	22.10	2.00	24.10
13	DFO HUBLI	28.19	5.00	33.19	24.52	3.00	27.52
14	DFO HYDERABAD	63.73	2.00	65.73	55.45	10.00	65.45
15	DFO IMPHAL	27.84	2.00	29.84	24.22	2.00	26.22
16	DFO Indore	63.90	3.00	66.90	55.59	0.00	55.59
17	DFO Jaipur	78.80	0.00	78.80	68.55	0.00	68.55
18	DFO Jammu	39.36	0.00	39.36	34.24	3.00	37.24
19	DFO Kanpur	59.70	3.00	62.70	51.94	2.00	53.94

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20	DFO Karnal	63.63	0.00	63.63	55.36	0.00	55.36
21	DFO KOLKATA	160.66	5.00	165.66	139.77	9.00	148.77
22	DFO Ludhiana	57.73	0.00	57.73	50.22	0.00	50.22
23	DFO MUMBAI	71.13	0.00	71.13	61.89	0.00	61.89
24	DFO MUZAFFARPUR	26.26	5.00	31.26	22.85	2.00	24.85
25	DFO Nagpur	48.18	5.00	53.18	41.91	6.00	47.91
26	DFO New Delhi	119.83	0.00	119.83	104.25	7.00	111.25
27	DFO PATNA	63.29	0.00	63.29	55.06	2.00	57.06
28	DFO RAIPUR	29.46	5.00	34.46	25.63	6.00	31.63
29	DFO RANCHI	60.87	0.00	60.87	52.95	2.00	54.95
30	DFO Solan	15.66	5.00	20.66	13.62	3.00	16.62
31	DFO THRISSUR	74.76	3.00	77.76	65.04	3.00	68.04
32	DFO VISHAKHAPATNAM	32.69	2.00	34.69	28.44	2.00	30.44
33	TC CHENNAI	49.99	2.00	51.99	43.49	3.00	46.49
34	TC KOLKATA	38.03	2.00	40.03	33.09	7.00	40.09
35	MSME TC MUMBAI	35.76	5.00	40.76	31.11	4.00	35.11
36	TC New Delhi	60.44	2.00	62.44	52.58	1.00	53.58
37	TS BANGALORE	6.65	2.00	8.65	5.78	3.00	8.78
38	TS BHOPAL	11.75	2.00	13.75	10.22	1.00	11.22
39	TS HYDERABAD	23.89	3.00	26.89	20.78	5.00	25.78
40	TS Jaipur	17.12	2.00	19.12	14.90	1.00	15.90
41	TS KOLHAPUR	8.12	0.00	8.12	7.07	0.00	7.07
42	TS PUDDUCHERRY	13.02	3.00	16.02	11.33	2.00	13.33
43	T.I. ETTUMANUR	9.26	3.00	12.26	8.05	2.00	10.05
44	Head Quater Delhi	485.84	25.00	510.84	422.68	35.00	457.68
45	PAO CHENNAI	23.74	3.00	26.74	20.65	5.00	25.65
46	PAO MUMBAI	11.16	3.00	14.16	9.71	3.00	12.71
47	PAO Kolkata	20.14	3.00	23.14	17.52	3.00	20.52
48	PAO New Delhi	31.14	3.00	34.14	27.09	6.00	33.09

Table -2

(Rs. in lakh)

S.No.	Field Office Name	Object Head	Existing Allocation	Addl. Allocation	Cumulative Total
1	MSME-DFO AGARTALA	Domestic Travel Expenses	2.35	1.5	3.85
	MSME-DFO AGARTALA	Rents, Rates & Taxes for Land and Building	0.9	1	1.9
2	MSME-DFO Allahabad	Professional Services	0	1	1
	MSME-DFO Allahabad	Domestic Travel Expenses	1.22	2	3.22
	MSME-DFO Allahabad	Office Expenses	7.32	12	19.32

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3	MSME-DFO BANGALORE	Other Revenue expenditure	0	0.4	0.4
	MSME-DFO BANGALORE	Office Expenses	18.51	3	21.51
4	MSME-DFO CHENNAI	Domestic Travel Expenses	4.2	2	6.2
	MSME-DFO CHENNAI	Repairs and Maintenance	0.39	0.25	0.64
	MSME-DFO CHENNAI	Professional Services	0	4	4
	MSME-DFO CHENNAI	Other Revenue expenditure	0	0.6	0.6
5	MSME-DFO CUTTACK	Medical Treatment	0.45	0.3	0.75
	MSME-DFO CUTTACK	Domestic Travel Expenses	2.79	2	4.79
6	MSME-DFO DIMAPUR	Domestic Travel Expenses	0.23	0.2	0.43
	MSME-DFO DIMAPUR	Professional Services	0	0.1	0.1
7	MSME-DFO GUWAHATI	Office Expenses	8.58	3	11.58
	MSME-DFO GUWAHATI	Rewards	0	0.04	0.04
8	MSME-DFO Haldwani	Fuel and Lubricants	0.3	0.2	0.5
	MSME-DFO Haldwani	Repairs and Maintenance	0.21	0.15	0.36
	MSME-DFO Haldwani	Domestic Travel Expenses	1	0.2	1.2
9	MSME-DFO HYDERABAD	Medical Treatment	1.43	0.5	1.93
	MSME-DFO HYDERABAD	Leave Travel Concession	2	0.5	2.5
	MSME-DFO HYDERABAD	Other Revenue expenditure	0	0.33	0.33
	MSME-DFO HYDERABAD	Office Expenses	12.67	6	18.67
10	MSME-DFO Indore	Other Revenue expenditure	0	0.04	0.04
11	MSME-DFO Jammu	Domestic Travel Expenses	4.02	2	6.02
	MSME-DFO Jammu	Repairs and Maintenance	0.12	0.1	0.22
	MSME-DFO Jammu	Office Expenses - Swachhta Action Plan (SAP)	0.11	0.05	0.16
12	MSME-DFO Kanpur	Domestic Travel Expenses	0.75	0.6	1.35
13	MSME-DFO KOLKATA	Medical Treatment	3.93	3	6.93
	MSME-DFO KOLKATA	Rewards	0	0.2	0.2
14	MSME-DFO Ludhiana	Professional Services	0	1	1
	MSME-DFO Ludhiana	Fuel and Lubricants	0.2	0.05	0.25
15	MSME-DFO MUMBAI	Domestic Travel Expenses	5.25	5	10.25
	MSME-DFO MUMBAI	Leave Travel Concession	0.48	0.5	0.98
	MSME-DFO MUMBAI	Rewards	0	0.3	0.3
	MSME-DFO MUMBAI	Professional Services	0	0.4	0.4
	MSME-DFO MUMBAI	Rents for others	0	1	1
	MSME-DFO MUMBAI	Other Revenue expenditure	0.16	0.4	0.56

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16	MSME-DFO MUZAFFARPUR	Domestic Travel Expenses	0.63	0.2	0.83
	MSME-DFO MUZAFFARPUR	Other Revenue expenditure	0	0.1	0.1
17	MSME-DFO Nagpur	Other Revenue expenditure	0	0.4	0.4
18	MSME-DFO New Delhi	Repairs and Maintenance	0.24	0.5	0.74
	MSME-DFO New Delhi	Fuel and Lubricants	0.25	0.4	0.65
	MSME-DFO New Delhi	Domestic Travel Expenses	1.34	3	4.34
	MSME-DFO New Delhi	Professional Services	0	0.4	0.4
19	MSME-DFO PATNA	Medical Treatment	0.76	0.7	1.46
	MSME-DFO PATNA	Other Revenue expenditure	0	0.25	0.25
20	MSME-DFO RAIPUR	Medical Treatment	0.25	0.5	0.75
	MSME-DFO RAIPUR	Domestic Travel Expenses	0.94	0.3	1.24
21	MSME-DFO RANCHI	Professional Services	0	0.55	0.55
	MSME-DFO RANCHI	Other Revenue expenditure	0	0.4	0.4
22	MSME-DFO THRISSUR	Medical Treatment	0.24	0.25	0.49
	MSME-DFO THRISSUR	Leave Travel Concession	0.4	0.3	0.7
	MSME-DFO THRISSUR	Professional Services	0	0.7	0.7
	MSME-DFO THRISSUR	Other Revenue expenditure	0	0.4	0.4
	MSME-DFO THRISSUR	Office Expenses	11.01	1	12.01
	MSME-DFO THRISSUR	Rents Rates & Taxes for Land and Building	0.12	0.08	0.2
23	MSME-DFO VISHAKHAPATNAM	Domestic Travel Expenses	1.69	1	2.69
	MSME-DFO VISHAKHAPATNAM	Office Expenses - Swachhta Action Plan (SAP)	0.11	0.05	0.16
	MSME-DFO VISHAKHAPATNAM	Repairs and Maintenance	0.11	0.1	0.21
	MSME-DFO VISHAKHAPATNAM	Other Revenue expenditure	0	0.25	0.25
24	MSME-TC KOLKATA	Domestic Travel Expenses	0.66	1	1.66
	MSME-TC KOLKATA	Leave Travel Concession	0.16	0.5	0.66
	MSME-TC KOLKATA	Fuel and Lubricants	0.13	0.05	0.18
	MSME-TC KOLKATA	Repairs and Maintenance	0.27	0.1	0.37
	MSME-TC KOLKATA	Rewards	0	0.2	0.2
	MSME-TC KOLKATA	Office Expenses	18.73	14	32.73
25	MSME-TC MUMBAI	Office Expenses - Swachhta Action Plan (SAP)	0.05	0.05	0.1
	MSME-TC MUMBAI	Office Expenses	9.85	3	12.85
26	MSME-TC NewDelhi	Medical Treatment	3.7	2	5.7
27	PAO Kolkata	Leave Travel Concession	0.12	0.5	0.62
	PAO Kolkata	Domestic Travel Expenses	0.11	0.2	0.31

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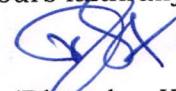
	PAO Kolkata	Office Expenses - Swachhta Action Plan (SAP)	0.01	0.04	0.05
28	PAO New Delhi	Domestic Travel Expenses	2.1	0.5	2.6
	PAO New Delhi	Other Revenue expenditure	0	0.2	0.2
29	TS BANGALORE	Professional Services	0	1	1
	TS BANGALORE	Office Expenses - Swachhta Action Plan (SAP)	0.01	0.03	0.04
30	TS HYDERABAD	Office Expenses	13.54	5	18.54
	TS HYDERABAD	Repairs and Maintenance	0.1	0.2	0.3
	TS HYDERABAD	Professional Services	0	0.4	0.4
	TS HYDERABAD	Other Revenue expenditure	0	0.2	0.2
	TS HYDERABAD	Office Expenses - Swachhta Action Plan (SAP)	0.07	0.07	0.14
31	Head Qtr. Office	Medical Treatment	18.06	8	26.06

2. Nomenclature of the Object Heads.

Sl. No.	Numeric Code	Object Heads
1.	(2851.00.001.05.01.01)	Salaries
2.	(2851.00.001.05.01.07)	Allowances
3.	(2851.00.001.05.01.05)	Rewards
4.	(2851.00.001.05.01.06)	Medical Treatment
5.	(.....05.01.08)	Leave Travel Concession (LTC)
6.	(.....05.01.11)	Domestic Travel Expenses (DTE)
7.	(.....05.01.13)	Office Expenses (OE)
8.	(.....05.01.14)	Rent, Rates & Taxes for Land and Building.(RRTL&B)
9.	(.....05.01.24)	Fuel & Lubricants
10.	(.....05.01.28)	Professional Services
11.	(.....05.01.29)	Repair & Maintenance (R&M)
12.	(.....05.01.49)	Other Revenue Expenditure (ORE)
13.	(.....05.96.13)	Office Expenses -Swachhta Action Plan (SAP)

3. The above allocation has been made on the basis of requirement of the Hqrs./Field offices and keeping in view, the expenditure trend. Details of actual expenditure incurred during each month may be filled at <https://my.msme.gov.in/FA/Index.aspx> by 1<sup>st</sup> to 5<sup>th</sup> of following month without fail.

Yours faithfully,



(Dhayalan K.)  
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