

F. No. G-20011/1/2024-B&amp;A/33378411



Government of India  
Ministry Micro Small and Medium Enterprises  
Office of Development Commissioner (MSME)  
Budget & Account Section



Nirman Bhawan, New Delhi

Dated: 18.12.2024

To,

The ADC/Director / Jt. Director/Dy. Director/Accts. Officer  
O/o DC(MSME) /MSME-DFOs/TCs/TSs/TIs/PAOs

Sub:- Additional allocation of funds (December,2024/2) under Major Head "2851.00.001.05.01..." Estts. object heads to O/o DC MSME & Field Offices for the FY-2024-25 -Demand No.68 – reg.

Sir,

I am directed to convey the approval of the Competent Authority for additional allocation/withdrawal of funds under Demand No. 68 Major Head "2851.00.001.05.01..." - Village & Small Industries (Major head) Direction and Administration (Minor Head), Development Commissioner (MSME), Establishment object heads for Hqrs./Field Offices for the FY 2024-25 as per details below:

Sl. No	Field Office Name	Object Head Name	Existing Allocation	Addl. Allocation/Withdrawal(-)	Cumm. Allocation
1.	Head Quater Delhi	Domestic Travel Expenses	58.870	5.000	63.870
2.	MSME-DFO AGARTALA	Rents, Rates & Taxes for Land & Building	1.900	0.810	2.710
3.	MSME-DFO Agra	Rents, Rates & Taxes for Land & Building	0.120	0.490	0.610
4.	MSME-DFO AHMEDABAD	Office Expenses	70.790	4.000	74.790
5.	MSME-DFO AHMEDABAD	Medical Treatment	3.270	0.300	3.570
6.	MSME-DFO AHMEDABAD	Fuel and Lubricants	0.600	0.100	0.700
7.	MSME-DFO AHMEDABAD	Repairs and Maintenance	0.760	0.500	1.260
8.	MSME-DFO BANGALORE	Domestic Travel Expenses	3.870	0.500	4.370
9.	MSME-DFO BANGALORE	Leave Travel Concession	2.000	0.750	2.750
10.	MSME-DFO CHENNAI	Leave Travel Concession	6.000	2.000	8.000
11.	MSME-DFO CHENNAI	Fuel and Lubricants	0.800	0.100	0.900
12.	MSME-DFO CUTTACK	Medical Treatment	1.650	2.000	3.650
13.	MSME-DFO CUTTACK	Fuel and Lubricants	0.470	0.100	0.570
14.	MSME-DFO CUTTACK	Repairs and Maintenance	0.290	0.080	0.370
15.	MSME-DFO GUWAHATI	Salaries	212.275	5.000	217.275
16.	MSME-DFO GUWAHATI	Allowances	187.175	5.000	192.175
17.	MSME-DFO GUWAHATI	Medical Treatment	5.700	1.000	6.700
18.	MSME-DFO GUWAHATI	Domestic Travel Expenses	11.400	2.000	13.400
19.	MSME-DFO GUWAHATI	Office Expenses	21.380	3.000	24.380
20.	MSME-DFO GUWAHATI	Repairs and Maintenance	1.300	0.500	1.800
21.	MSME-DFO HUBLI	Rents, Rates & Taxes for Land & Building	4.450	0.800	5.250
22.	MSME-DFO HUBLI	Office Expenses	11.970	7.000	18.970
23.	MSME-DFO Indore	Medical Treatment	3.540	1.850	5.390
24.	MSME-DFO Indore	Domestic Travel Expenses	8.560	2.000	10.560
25.	MSME-DFO Indore	Leave Travel Concession	0.340	0.400	0.740
26.	MSME-DFO Indore	Repairs and Maintenance	0.680	0.300	0.980
27.	MSME-DFO Indore	Office Expenses	24.920	9.000	33.920
28.	MSME-DFO Jaipur	Domestic Travel Expenses	5.620	1.000	6.620
29.	MSME-DFO Jammu	Domestic Travel Expenses	8.020	1.000	9.020

(Rs. in lakh)

Recd  
18/12/2024

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30.	MSME-DFO Jammu	Office Expenses	17.280	2.000	19.280
31.	MSME-DFO Jammu	Medical Treatment	0.140	0.170	0.310
32.	MSME-DFO Jammu	Repairs and Maintenance	0.220	0.200	0.420
33.	MSME-DFO Karnal	Office Expenses	13.840	4.000	17.840
34.	MSME-DFO Karnal	Professional Services	1.250	0.300	1.550
35.	MSME-DFO Karnal	Medical Treatment	4.060	0.500	4.560
36.	MSME-DFO Karnal	Domestic Travel Expenses	1.180	0.500	1.680
37.	MSME-DFO KOLKATA	Medical Treatment	11.530	1.350	12.880
38.	MSME-DFO KOLKATA	Office Expenses	40.470	2.000	42.470
39.	MSME-DFO KOLKATA	Repairs and Maintenance	0.830	0.400	1.230
40.	MSME-DFO KOLKATA	Leave Travel Concession	3.960	3.000	6.960
41.	MSME-DFO KOLKATA	Rents, Rates & Taxes for Land & Building	7.730	3.700	11.430
42.	MSME-DFO Ludhiana	Office Expenses	12.240	1.500	13.740
43.	MSME-DFO Ludhiana	Domestic Travel Expenses	1.920	1.000	2.920
44.	MSME-DFO MUMBAI	Office Expenses	41.480	10.000	51.480
45.	MSME-DFO MUMBAI	Leave Travel Concession	1.980	3.000	4.980
46.	MSME-DFO MUZAFFARPUR	Office Expenses	3.800	2.000	5.800
47.	MSME-DFO MUZAFFARPUR	Professional Services	0.000	0.080	0.080
48.	MSME-DFO MUZAFFARPUR	Other Revenue expenditure	0.100	0.050	0.150
49.	MSME-DFO Nagpur	Medical Treatment	8.700	1.000	9.700
50.	MSME-DFO Nagpur	Rents, Rates & Taxes for Land & Building	8.700	3.640	12.340
51.	MSME-DFO Nagpur	Leave Travel Concession	0.800	0.500	1.300
52.	MSME-DFO New Delhi	Salaries	299.575	7.000	306.575
53.	MSME-DFO New Delhi	Allowances	278.125	9.000	287.125
54.	MSME-DFO New Delhi	Office Expenses	98.420	10.000	108.420
55.	MSME-DFO New Delhi	Medical Treatment	16.980	3.000	19.980
56.	MSME-DFO RAIPUR	Domestic Travel Expenses	8.240	1.000	9.240
57.	MSME-DFO RAIPUR	Other Revenue expenditure	0.280	0.050	0.330
58.	MSME-DFO RAIPUR	Rewards	0.580	0.080	0.660
59.	MSME-DFO THRISSUR	Salaries	194.400	6.000	200.400
60.	MSME-DFO THRISSUR	Office Expenses	28.570	1.000	29.570
61.	MSME-DFO THRISSUR	Repairs and Maintenance	0.750	0.200	0.950
62.	MSME-TC CHENNAI	Office Expenses	61.310	10.000	71.310
63.	MSME-TC KOLKATA	Office Expenses	47.730	10.000	57.730
64.	MSME-TC New Delhi	Office Expenses	73.640	10.000	83.640
65.	MSME-TC New Delhi	Domestic Travel Expenses	2.620	0.500	3.120
66.	MSME-TC New Delhi	Rents for others	2.400	1.700	4.100
67.	PAO CHENNAI	Medical Treatment	0.650	1.000	1.650
68.	PAO CHENNAI	Office Expenses	4.360	2.500	6.860
69.	PAO Kolkata	Medical Treatment	0.460	0.500	0.960
70.	PAO Kolkata	Office Expenses	2.100	0.750	2.850
71.	PAO MUMBAI	Office Expenses	1.720	1.000	2.720
72.	PAO MUMBAI	Other Revenue expenditure	0.060	0.050	0.110
73.	PAO New Delhi	Domestic Travel Expenses	3.600	1.500	5.100
74.	TS HYDERABAD	Medical Treatment	0.260	0.500	0.760
75.	TS HYDERABAD	Domestic Travel Expenses	1.500	0.250	1.750
76.	TS HYDERABAD	Leave Travel Concession	0.000	3.130	3.130
77.	MSME-DFO GANGTOK	Office Expenses	8.330	2.000	10.330
78.	MSME-DFO GANGTOK	Rents, Rates & Taxes for Land and	3.850	2.000	5.850
79.	MSME-DFO AHMEDABAD	Rents, Rates & Taxes for Land and	29.000	-12.000	17.000

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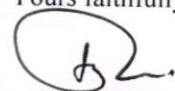
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2. Nomenclature of the Object Heads.

Sl. No.	Numeric Code	Object Heads
1.	(2851.00.001.05.01.01)	Salaries
2.	(2851.00.001.05.01.05)	Rewards
3.	(2851.00.001.05.01.06)	Medical Treatment
4.	(2851.00.001.05.01.07)	Allowances
5.	(.....05.01.08)	Leave Travel Concession (LTC)
6.	(.....05.01.11)	Domestic Travel Expenses (DTE)
7.	(.....05.01.13)	Office Expenses (OE)
8.	(.....05.01.14)	Rent, Rates & Taxes for Land and Building.(RRTL&B)
9.	(.....05.01.18)	Rent for Others
10.	(.....05.01.24)	Fuel & Lubricants
11.	(.....05.01.28)	Professional Services
12.	(.....05.01.29)	Repair & Maintenance (R&M)
13.	(.....05.01.49)	Other Revenue Expenditure (ORE)

3. The above allocation has been made on the basis of requirement of the Hqrs./Field offices and keeping in view, the expenditure trend. Details of actual expenditure incurred during each month may be filled at <https://my.msme.gov.in/FA/Index.aspx> by 1<sup>st</sup> to 5<sup>th</sup> of following month without fail.

Yours faithfully,



(Dhayalan K.)

Deputy Director (B&A)

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Copy to :-

1. The Sr. Accounts Officer, PAO(MSME), New Delhi, Mumbai, Kolkata & Chennai.
2. MSME-DFO, Div. O/o DC MSME, New Delhi.
3. SENET Div. with a request to upload on official website.