



GOVERNMENT OF INDIA
Ministry of Micro, Small & Medium Enterprises
Office of Development Commissioner (MSME)
New Delhi



PROCESS AND PRODUCT DEVELOPMENT CENTRE, AGRA
(A Government of India Society under Ministry of MSME)
Foundry Nagar, Agra - 282006 (U.P.)

REQUIRES
PRINCIPAL DIRECTOR

Process and Product Development Centre (PPDC), Agra for small scale casting and forging industries has been set up by Government of India with UNDP assistance at Agra. The Centre is a Government of India Society, registered under Societies Registration Act 1860 and is functioning as an autonomous body under Ministry of Micro, Small and Medium Enterprises, Government of India. The main objective of the Centre is to upgrade the technology base of casting and forging unit in micro and small scale sector in the country. The Center is engaged in developing better design and process of foundry and forging in micro and small scale sector to help them to produce quality components resulting in realization of higher value in indigenous market and open avenues for exports. The Centre also undertakes pilot studies, provides testing and consultancy services to the units at national level.

The Principal Director, being the Executive Head of PPDC, Agra, shall be responsible for day-to-day management and affairs of the Society and shall exercise his powers under the direction, superintendence and control of Chairman of the Governing Council. It shall be the duty of Principal Director to co-ordinate and exercise general supervision of over all activities of PPDC, Agra.

Applications are invited from citizens of India for the post of PRINCIPAL DIRECTOR in PROCESS AND PRODUCT DEVELOPMENT CENTRE, AGRA which is proposed to be filled up on contract basis for a period of 5 years initially with further extension based on review of performance. The details regarding eligibility condition etc. are as under:

1. Educational Qualifications:

- (a) Essential :** Degree in Mechanical/Metallurgical/Production Engineering from a recognized University/Institution or equivalent.
- (b) Desirable :** Post Graduate diploma in Foundry/Forging Technology or Post Graduate qualification in Engineering/Management/Computer application or equivalent.

2. Experience:

- (a) Essential:** 15 years experience related to foundry/forging industries in quality control, standardization R&D/technical consultancy/training etc. out of which, 10 years in a responsible technical and managerial position.
- (b) Preferable:** Implementation of Engineering Projects, experience in the Administration, Finance, Labour management and CAD/CAM etc.

3. Scale of Pay : PB-4, Pay Band- Rs.37,400 - 67,000/- + GP Rs.8,700/- (as per 6th CPC)/Level-13 (as per 7th CPC). The post besides basic pay carries allowances as per government rules.

4. Age : 50 years (relaxable up to 5 years for SC/ST/Internal candidates and 3 years for OBC candidates).

Application as per the Proforma given in detailed advertisement on Website www.dcmsme.gov.in and www.ppdcaagra.in should be sent at the following address by **25.04.2018**.

**"Director (Admn), Office of the Development Commissioner (MSME), Room No. 734,
7th Floor, 'A'- Wing, Nirman Bhawan, Maulana Azad Road, New Delhi-110108".**

www.msme.gov.in

www.msmedatabank.in

www.udyogaadhaar.gov.in

SIZE : W - 14 * H -20

APPLICATION PROFORMA

Name of the Post Applied for :

Name of the Applicant :

E-mail address :

Contact No. :

Father's Name :

Permanent Address :

Correspondence Address :

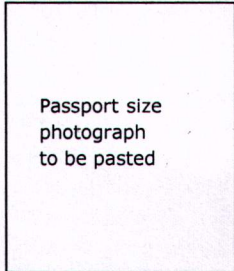
Date of Birth : --/--/----- **Age**

Category (Gen/SC/ST/OBC) : **Gen/SC/ST/OBC**
(Certificate to be enclosed in case of SC/ST/OBC)

Educational Qualification : (Copies to be attached)

a. Essential

S. No.	Name of Exam Passed	Board/ University	Year of Passing	Subjects	% / Division
1.					
2.					
3.					
4.					



b. Desirable

S. No.	Name of Exam Passed	Board/ University	Year of Passing	Subjects	% / Division
1.					
2.					
3.					
4.					

Experience

:(Copies of Experience Certificate to be attached)

S. No.	Post Held	Period		Total Duration (Year/Month)	Salary Drawn	Name of Organisation	Nature of Work
		From	To				

DECLARATION

I hereby declare that above information is true, correct and complete to the best of my knowledge and belief.

Encl:

Signature of Applicant

Note:

1. A brief self assessment (one page) regarding suitability for the post should also be enclosed by the applicants.
2. Applicants must also enclose self attested copies of certificates and date of birth with their application.
3. Incomplete application & without copies of certificates would be rejected.
4. Candidates serving in Central / State Govt. or any Govt. undertaking/autonomous organizations are required to send their application through proper channel. However, they may send an advance copy to O/o DC (MSME) and produce NOC at the time of interview.
5. Giving false information and canvassing in any manner will render the applicant ineligible for the post.