

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MoA") is made and entered on this 3rd day of October, 2018

Between

Office of the Development Commissioner, Ministry of Micro, Small & Medium Enterprises, Government of India, having its office at 7th Floor, Nirman Bhawan, New Delhi 110011, India hereinafter referred to as "O/o DCMSME" shall unless repugnant to the context or meaning thereof, acting through Shri Ram Mohan Mishra, Additional Secretary & Development Commissioner, MSME (include its successor-in-office and assigns) of the

FIRST PARTY

- AND -

CSC e-Governance Services India Limited, 4th Floor, Electronics Niketan, MeitY, Program Management Unit, 6 CGO Complex Lodhi Road, New Delhi-110070, India hereinafter referred to as "CSC-SPV" shall unless repugnant to the context or meaning thereof, acting through Dr. Dinesh Kumar Tyagi, Chief Executing Officer (include its successor-in-office and assigns) of the

SECOND PARTY

PURPOSE OF THE MoA:

WHEREAS, this agreement is made for (i) providing Enterprise Facilitation Services to MSMEs and potential enterprises (ii) database generation of MSMEs.

WHEREAS, the CSC e-Governance Services India Limited which is a Special Purpose Vehicle (CSC-SPV) of Ministry of Electronics and Information Technology, Government of India, to monitor the implementation of the Common Services Centre Scheme. It provides a centralized collaborative framework for delivery of services to citizens through CSC besides ensuring systemic viability and sustainability of the scheme.

1. Contract Documents:

This Memorandum of Agreement (MoA) includes agreement to work closely with CSC eGovernance Service India Limited for (i) providing Enterprise Facilitation Services to MSMEs and potential enterprises (ii) database generation of MSMEs.

All the above shall form the MoA between CSC-SPV and O/o DCMSME superseding the contents of any other negotiation and/or agreements, whether or in writing, pertaining to the subject of this MoA.

1.1 Responsibilities of the parties

1.1.1 Under this MoA, CSC-SPV will:

1. Identify Village Level Entrepreneurs (VLEs) from the respective States.

Initials of O/o DCMSME Representative.....
राम मोहन मिश्रा / RAM MOHAN MISHRA
Additional Secretary & Development Commissioner

Initials of CSC-SPV Representative.....
CSC e-GOVERNANCE SERVICES INDIA LIMITED

विकसित

संस्थान

2. Identify EFC services which may be provided to block / district level entrepreneur.
3. Prepare IEC materials in close consultation with the MSME.
4. Provide master training to the selected CSCs.
5. Conduct publicity for the project.
6. Develop & manage APP for data collection of MSMEs in the format approved by DC, MSME
7. Maintain the MIS of the project and provide data/APIs for integration with MSME portal
8. Manage the implementation and over all activities of the project.
9. Monitor the progress of the project.
10. Awareness related activities of DIs/TCs may be upscaled in collaboration with CSC-SPV, DICs, other government institutions and social entrepreneurs.
11. CSC-SPV may charge appropriate fee from beneficiary entities/persons for rendering following services:
 - a. Registration with GeM portal and transactions on the portal.
 - b. Filing of income tax returns.
 - c. Registration with GST network and filing of returns.
 - d. Registration of Udyog Aadhaar Memorandum.
 - e. Providing Digital Identity
 - f. Any other services required for promoting enterprise ecosystem as may be identified from time to time.
12. Fees to be charged by CSC-SPV shall be appropriately publicised through authorised Government channels to ensure there is no overcharging by CSCs.
13. CSC-SPV may consider developing ICT (web and mobile phone based) tools to support the MIS relating to entrepreneurship development initiatives of the O/o DCMSME.
14. CSC-SPV may also consider contributing towards development of appropriate media content for awareness and knowledge services for the benefit of Entrepreneurs.

1.1.2 O/o DCMSME will:

1. Oversee the progress of the project.
2. Provide to CSC e-Governance Services India Limited formats/ templates for reporting.
3. Link the CSC-SPV with Industry Chambers like PHDCC, ASSOCHAM, CII, FICCI, FISME etc to solicit their support for enterprise promotion and development done through CSC-SPV network.
4. Appoint a nodal officer for regular coordination with CSC-SPV.

Both CSC-SPV, and O/o DCMSME shall, in consultation with each other make use of each other's knowledge products and information accessed in relation to this project, subject to acknowledgement and attribution of the same.

a. Special Conditions:

(Signature)

राम मोहन मिश्रा / RAM MOHAN MISHRA
 अपर सचिव एवं विकास आयुक्त
 Ministry of Micro, Small and Medium Enterprises
 विकास आयुक्त कार्यालय
 Office of the Development Officer
 निर्माण भवन, नई दिल्ली-110011 / Nirman Bhavan, New Delhi-110011

Initials of O/o DCMSME Representative:.....

(Signature)

CSC-e-Governance Services India Limited
 Initials of CSC-SPV Representative:.....

- The findings of the program as well as the materials created under it will be the joint property of O/o DCMSME and CSC-SPV. Appropriate logos will be used and copyright information will also be accordingly mentioned stating that the material may be used after acknowledgment for purposes of awareness and public education and not for profit.

3. Audits and Investigations:

3.1 All statutory audits / inspections of other factors may be mutually agreed from time to time.

4. Entry into force, Time limits:

4.1 This MoA will come into effect on 3rd October, 2018 and shall be valid till any express decision is taken in either party to revoke the MoA fully or in part.

5 Modifications:

Any modification to this MoA shall require an amendment in writing between both parties duly signed by authorized representative of CSC-SPV and O/o DCMSME.

For Office of the Development Commissioner, MSME, Government of India:

Shri Ram Mohan Mishra
Additional Secretary & Development Commissioner
Office of Development Commissioner, MSME
7th Floor, Nirman Bhawan
New Delhi 110011

For CSC e- Governance Services India Limited:

Dr. Dinesh Kumar Tyagi
Chief Operating Officer
CSC e- Governance Services India Limited,
Electronics Niketan, 4th Floor, MeitY,
Program Management Unit,
6, CGO Complex, Lodhi Road, New Delhi-110003


**For and on behalf of
O/o Development Commissioner, MSME**

Signature:

Name: Shri Ram Mohan Mishra
Designation: Additional Secretary &
Development Commissioner

Place: New Delhi

Date: 3rd October, 2018



Initials of O/o DCMSME Representative.....
 राम मोहन मिश्रा / RAM MOHAN MISHRA
 Additional Secretary & Development Commissioner
 भारत सरकार, Government of India
 सूचना प्रौद्योगिकी विभाग, Information Technology Division
 Ministry of Information Technology, Government of India
 विकास अनुसंधान एवं प्रदर्शन केंद्र, नई दिल्ली
 Office of Development Commissioner, MSME, Nirman Bhawan, New Delhi-110011

**For and on behalf of
CSC e- Governance Services India Limited**

Signature:

Name: Dr.Dinesh Kumar Tyagi
Designation: Chief Executing Officer

Place: New Delhi

Date: 3rd October, 2018

Initials of CSC e- Governance Services India Limited Representative

