

# विकास आयुक्त का कार्यालय

(सूक्ष्म, लघु एवं मध्यम उद्यम)  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL & MEDIUM ENTERPRISES)  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
GOVERNMENT OF INDIA

Nirman Bhawan, 7<sup>th</sup> Floor, Maulana Azad Road,  
New Delhi-110 108

Ph. EPAX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

F.No. 5(1)/2019-20/MS/Meeting Notice

Dated 10.07.2019

To  
The Accounts Officer  
Pay & Accounts Office (MSME)  
Kolkata

**Subject :** Allocation of fund of Rs. 68 lakhs (Rupees Sixty Eight Lakhs only) to MSME-DI Kolkata for the expenditure under Scheme "Procurement & Marketing Support" towards organizing National Trade Fair and National Workshop /seminar at North Bengal, A&N Islands, NER under District Udyam Samaagam during the year 2019-20.

Sir,

I am directed to convey the sanction of competent authority for allocation of funds of amount Rs. 68 lakhs (Rupees Sixty Eight Lakhs) on demand of MSME-DI Kolkata for organizing National Trade Fair and National Workshop /seminar at North Bengal, A&N Islands, NER under District Udyam Samaagam during the year 2019-20.

Rs in lakhs

MSME-DI	Name of programme	Scheme	No. of prog.	Item of the programme	Per programme allocation	Programme wise Total allocation
Kolkata	National Trade Fair	5(B) PMS	01	Stall rent charges	25.0	40.0
				Advertisement & publicity	15.0	
	National Workshop/Seminar	5(F) PMS	14	National Workshop/Seminar	2.0	28.0
	<b>Total</b>					<b>68.0</b>

2. The Director MSME-DI Kolkata should adhere to :

- Efforts should be made to select the participants from SC / ST / Women / PH / Minority categories and also comply to para no. 6 of scheme guideline (selection of MSEs). It is requested to ensure that purpose of scheme components, which is to be organized, should be fully served. It is requested to ensure that purpose of scheme components, which is to be organized, fully served.
- Funds are under the Plan Scheme and non-recurring in nature.
- The Institute will keep separate account of utilization for the sanctioned fund. The saving, if any, is not transferrable.
- The assets acquired wholly or substantially out of these funds should not, without the prior sanction of Government of India, be disposed or encumbered or utilised for the purpose other than that for which the funds have been sanctioned.
- A comprehensive report on utilization of the sanctioned fund and covering all aspects of the event should be reach within a month after the completion of the event.
- The fund utilization & organizing of an event & its components should be as per the scheme guideline "Procurement and Marketing Support" and its component 5(B): organizing/participation in Trade Fair/ Exhibitions by the Ministry/Office of DC (MSME)/Government organizations 5(F): National workshops/Seminars.
- The Institute should follow the procedure prescribed under the extant GFR and the various guidelines under the economy measures.

10.07.19

श्री. चर्चा / A. A. (MSME)  
Ministry of Micro, Small & Medium Enterprises  
Office of the Dev. Commr. (MSME)  
निर्माण भवन, नई दिल्ली-108 / Nirman Bhawan, New Delhi-108

8. The financial support by GoI may cover wherever necessary, the expenses towards rent of venue, training materials, audio/video aids, TA/DA and honorarium to the guest faculty, expenditure on transport, purchase of stationary items, refreshment and other miscellaneous expenses as per Govt. of India extant rules. The institute may draw the advance and expenditure deviation as per the extant rule
9. EAT module of the PFMS should be followed for release of the sanctioned fund.

3. The expenditure shall be accommodated in demand No.64, Ministry of Micro, Small and Medium Enterprises for the year 2019-20 as follows:

**Table A**

Major Head	2851.00.102.	Village & Small Industries, Small Scale Industries
Object Head	97.01	Marketing Development Assistance (MDA)/ Procurement and Marketing Support (PMS) Scheme
Sub Head	97.01.20	OAE (ONER) (General)-
BE 2019-20	Rs. 90.0 cr.	OAE (ONER) (General)-
Amount of Present sanction	Rs. 0.53 cr.	National Trade Fair & National workshop/Seminar.
Balance available for the expenditure	Rs. 89.36 Cr.	

**Table B**


Major Head	2851.00.102.	Village & Small Industries, Small Scale Industries
Object Head	97.01	Marketing Development Assistance (MDA)/ Procurement and Marketing Support (PMS) Scheme
Sub Head	97.01.26	Advertisement and Publicity
BE 2019-20	Rs. 4.0 cr.	
Amount of Present sanction	Rs. 0.15 cr.	National Trade Fair
Balance available for the expenditure	Rs. 3.83 Cr.	

4. This issues with the concurrence of Integrated Finance Wing Dy. No. 87 dated 09.07.2019.

Copy for information & necessary action to :

1. The Director, MSME-DI, Kolkata
2. The DDO, Office of DC (MSME), Nirman Bhawan, New Delhi
3. Under Secretary (IFW), Ministry of MSME, Nirman Bhawan, New Delhi
4. B & A Section, Department of IP & P, Udyog Bhawan, New Delhi
5. B & A Section, Office of DC (MSME), Nirman Bhawan, New Delhi
6. Planning Division, Office of DC (MSME), Nirman Bhawan, New Delhi
7. Principal Director of Audit, Economic and Service Ministry, AGCR Bldg., New Delhi
8. MSME-DI Division, Office of DC (MSME), Nirman Bhawan, New Delhi
9. Director (SENET), Office of DC (MSME), Nirman Bhawan, New Delhi with a request to upload on official website
10. Guard File

  
 ए. के. वर्मा (A.K. Verma)  
 उप निदेशक / Dy. Director (Electronics)  
 भारत सरकार / Govt. of India  
 सूक्ष्म, लघु एवं मध्यम उद्योग मंत्रालय  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयुक्त( सूक्ष्म एवं मध्यम उद्योग मंत्रालय) का कार्यालय  
 Office of the Dev. Commr. (MSME)  
 निर्माण भवन, नई दिल्ली-109 / Nirman Bhavan, New Delhi-109

  
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 उप निदेशक / Dy. Director (Electronics)  
 भारत सरकार / Govt. of India  
 सूक्ष्म, लघु एवं मध्यम उद्योग मंत्रालय  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयुक्त( सूक्ष्म एवं मध्यम उद्योग मंत्रालय) का कार्यालय  
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 (A.K. Verma)  
 Deputy Director