

File No : No. 64(06)/DI/SAP/2022-23
Government of India
Office of the Development Commissioner (MSME)
Ministry of Micro, Small and Medium Enterprises
DI/TC Division

26.05.2022

To,
PAO (MSME), New Delhi, Kolkata, Mumbai, Chennai

ADC/ Director/ Director (I/c)/ Jt. Director/Dy Director/Asstt. Director (Ic),
All MSME-DIs, MSME- Testing Centres, MSME – Testing Stations.

Subject: Sanction and allocation of fund Rs. 1, 50, 00, 000/- to MSME-DIs/TCs/TSs for Swachhta Action Plan under the object head OE (SAP) (2851.00.102.98.96.13) for the FY 2022-23.

Sir,

I am directed to convey the approval of Competent Authority for sanction and allocation of fund for an amount of **Rs. 1,50,00,000/- (Rupees One Crore and Fifty Lakhs only)** for performing Swachhta activities as per annexed Swachhta Action Plan 2022-23 to MSME-DIs/TCs/TSs under object head OE (SAP) (2851.00.102.98.96.13) of MSME-DIs /TC/TS for FY-2022- 23 for the FY 2022-23 as mentioned below.

S.No	Name of the MSME-DI/TC/TS	Fund Allotted (In Rs.)
1	MSME-DI, AHMEDABAD	400000
2	MSME-DI, AGRA	400000
3	MSME-DI, ALLAHABAD	400000
4	MSME-DI, AGARTALA	400000
5	MSME-DI, BENGALURU,	400000
6	MSME-DI, CHENNAI	400000
7	MSME-DI, CUTTACK	400000
8	MSME-DI, DIMAPUR	400000
9	MSME-DI, GOA	400000
10	MSME-DI, GANGTOK	400000
11	MSME-DI, GUWAHATI	400000
12	MSME-DI, HUBLI	400000
13	MSME-DI, HALDWANI	400000
14	MSME-DI, HYDERABAD	400000
15	MSME-DI, INDORE	400000
16	MSME-DI, IMPHAL	400000
17	MSME-DI, JAIPUR	400000

S. Sathesh Kumar
S. SATHESH KUMAR
Deputy Director / Deputy Director
Ministry of Micro, Small & Medium Enterprises
विकास आयोग (सू. स. एवं म. उद्योग) का कार्यालय
Office of the Dev. Commr. (MSME)
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

18	MSME-DI, JAMMU	400000
19	MSME-DI, KANPUR	400000
20	MSME-DI, KARNAL	400000
21	MSME-DI, KOLKATA	400000
22	MSME-DI, LUDHIANA	400000
23	MSME-DI, MUMBAI	400000
24	MSME-DI, MUZAFFARPUR	400000
25	MSME-DI, NAGPUR	400000
26	MSME-DI, NEW DELHI	400000
27	MSME-DI, PATNA	400000
28	MSME-DI, RAIPUR	400000
29	MSME-DI, RANCHI	400000
30	MSME-DI, SOLAN	400000
31	MSME-DI, THRISSUR	400000
32	MSME-DI, VISAKAPATNAM	400000
33	MSME-TC, New Delhi	400000
34	MSME-TC, Kolkata	400000
35	MSME-TC, Chennai	400000
36	MSME-TC, Mumbai	400000
37	MSME-TS, Bhopal	100000
38	MSME-TS, Jaipur	100000
39	MSME-TS, Kolhapur	100000
40	MSME-TS, Bengaluru	100000
41	MSME-TS, Hyderabad	100000
42	MSME-TS, Puducherry	100000
	TOTAL	1,50,00,000

2. ADC/Director/Jt. Director/Dy. Director/ Asst. Director I/c shall distribute the fund allotted to them to their Br. MSME-DIS working under their jurisdiction.

3. In addition to Swachhta activities above the fund can also be utilized for compliance of SOPs and Guidelines for fighting against COVID 19, issued by Ministry of Health & Family Welfare, Ministry of Home Affairs and DOPT.

4. The expenditure of Rs. 1, 50, 00, 000/- (Rupees One Crore and Fifty Lakhs only) will be accommodated in Demand No. 68 – Ministry of Micro, Small & Medium Enterprises (MSME) under object head OE (SAP) (2851.00.102.98.96.13) of MSME-DIs (Establishment) + TC/TS for the year 2022-23.

5. The expenditure is to be made strictly as per GFR norms and as per Government Procedures / Rules and Guidelines.


 एस. सतीश कुमार / S. SATHESH KUMAR
 उप निदेशक / Deputy Director
 भारत सरकार / Govt. of India
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6. ADC/Director/Director (I/c)/ Jt. Director/ Dy. Director/Asstt. Director (Ic) should furnish the quarterly statement for expenditure incurred on Swachhata activities during financial year 2022-23 and also send the activity report mentioning the achievements

7. This issued with the approval of Competent authority vide E- office no. 4020996 dated 22.05.2022.

Copy to:


1. B&A Division, O/o DC (MSME), Nirman Bhawan,.
2. SENET Division with the request to upload on DC (MSME) website.
3. Sanction File.


(S.Sathesh Kumar)
Dy. Director
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उप निदेशक/Deputy Director
भारत सरकार/Govt. of India
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(S.Sathesh Kumar)
Dy. Director
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उप निदेशक/Deputy Director
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**Suggested Swachhta Action Plan for FY 2022-23 for MSME-
DI/Br.DI/TC/TS**

Fund: OE (SAP) (2851.00.102.98.96.13)		
Quarters	S. No.	Activities
1 st	1	Swachhta Pakhwada*
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.
	3	Awareness Campaign Swachhta/COVID in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc. Distribution of Touchless Sanetiser Dispenser, Hand sanitizers/Mask/Gloves/other cleaning materials like toilet cleaning liquids, soaps, hand wash, etc
2 nd	1	Tree plantation and distribution of dustbins with name of MSME office on it for public use.
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate. Distribution of Touchless Sanetiser Dispenser, Hand sanitizers/Mask/Gloves/other cleaning materials like toilet cleaning liquids, soaps, hand wash, etc
	3	Organising Shramdaan activities in ordination with near institutes to remove garbage from Office premises/cluster/Indl. Estate/public places and general bus & railway stations.
	4	Awareness Campaign on Health hazard of consuming Tobacco/ Gutka in surrounding areas
	5	Workshop on Solid/Liquid/E-Waste Management
3 rd	1	Swachhta Hi Sewa*
	2	Awareness Campaign of Rain Water Harvesting and Solar Energy in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc.
	3	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.
	4	Renovation of Public Toilets in surrounding areas. Distribution of Hand sanitizers/Mask/Gloves/other cleaning materials like toilet cleaning liquids, soaps, hand wash, etc
	5	Workshops for MSMEs on alternative technologies / bio degradable options for single use plastic items like plastic coated paper cups & plates and their recycling.
4 th	1	Installation of Solar Lights or waste management systems in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc.
	2	Cleanliness Drive on Swachhta in Office premises/cluster/Indl. Estate.
	3	Awareness Campaign Swachhta/COVID in Office premises/cluster/Indl. Estate/ Technical Institution/Colleges/ School/ Residential/Slum Areas/Village etc. Painting competition to school children and distribution of Jute bags with MSME-DI name, Distribution of Touchless Sanetiser Dispenser, Hand sanitizers/Mask/Gloves/other cleaning materials like toilet cleaning liquids, soaps, hand wash, etc
	4	Any other Swachhta/COVID related activities, which MSME office can perform at its end.


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 उप निदेशक / Deputy Director
 भारत सरकार / Govt. of India
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