



GOVERNMENT OF INDIA
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
OFFICE OF DEVELOPMENT COMMISSIONER (MSME), NEW DELHI

Applications are invited for the following posts:

- **Principal Director**, Fragrance & Flavour Development Centre (FFDC), Kannauj (U.P)
- **Director**, Central Footwear Training Institute (CFTI), Agra (U.P)
- **Principal Director**, Centre for Development of Glass Industry (CDGI), Firozabad (U.P)

**A new challenging opportunity awaits to work as Principal Director/
Director of Autonomous Bodies, (Government of India Societies under Ministry of MSME)**

We are looking for Energetic, Dynamic & Talented professionals having domain knowledge, skill sets & leadership qualities, who wish to leverage their experience & knowledge to deliver high results in the respective sector

Fragrance & Flavour Development Centre (FFDC), Kannauj caters to the technical needs of essential oil, fragrance & flavour industry, R&D institutions in the Sector by providing technical assistance, consultancy & skilling support etc.

Central Footwear Training Institute (CFTI), Agra, imparts long term and short term trainings in the field of footwear manufacturing. CFTI, Agra also provides consultancy service and extends Common Facility Service in the field of Footwear and allied trades.

Centre for the Development of Glass Industry (CDGI), Firozabad equipped with latest moulding & shaping machines, assists glass industry for improving its overall performance, technology upgradation, energy conservation & skill development. CDGI provides testing of raw & finished products, measurement & control of pollution, industry and common facility services to glass industry.

For more information, please visit the following websites: www.dcmsme.gov.in, www.ffdindia.org, www.cftiagra.org.in, and www.cdgiindia.net.

The Executive Heads will be responsible for the day-to-day management and operations of the Autonomous Bodies, with a focus on enhancing the competitiveness of MSMEs in the sector. Their role will include improving access to technology, providing skill development, and offering advocacy support. They will lead efforts in business growth, client relationship building, and workforce development. Additionally, they will oversee and guide activities related to Marketing, Production, Training, Design, Consultancy, R&D, and other relevant areas. The Executive Heads will also work towards strengthening the Centre's capabilities in emerging technological fields and will coordinate and supervise the overall activities of the Centre.

Applications are invited from the Citizens of India for the above posts, proposed to be filled up on contract basis for a period of 5 years initially with further extension, based on the review of performance till the age of superannuation. The details are as under:

	Principal Director, FFDC, Kannauj	Director, CFTI, Agra	Principal Director, CDGI, Firozabad
Educational Qualification	Essential: Post Graduate Degree in Chemistry/ Botany/ Agronomy or degree in Chemical Technology/ Chemical Engg./ Agriculture Engg. from a recognized University/ Institution. Desirable: Doctoral degree in Chemistry/ Botany/ Agronomy or Post- Graduate degree in Chemical Technology/ Chemical Engg./ Agricultural Engg. Or Post Graduate Diploma or degree in Management/ Computer Science.	Essential: Degree in Leather Technology/Chemical Engineering/Polymer Technology from a recognized University or equivalent and 7 Years experience in responsible capacity in footwear training institution or technical organization dealing with footwear or footwear manufacturing unit. OR Diploma in Leather Technology/ Footwear Technology from a recognized Institution with 12 years experience in responsible capacity in footwear training institution or technical organization dealing with footwear or footwear manufacturing unit. Desirable: Post Graduate Diploma in Business Management from recognized institution. (ii) Experience in teaching/ conducting training programmes.	Essential: Degree in Ceramic/ Silicate/ Glass Technology or equivalent with glass as a main subject from a recognized university or institute with 15 years experience in production/ research in a glass/ ceramic industry/ R&D organization in a responsible position. Desirable: Post Graduate Degree in Ceramic/ Silicate/ Glass Technology or management with experience in implementation of glass projects and manufacture of different types of glasses/ glass products. Experience in financial, personnel management and general administration.
Experience	Essential: 15 years experience in a responsible position in an Industrial Establishment/ technical/ R&D organization dealing with fine chemicals/ phyto-chemicals or aromatic and medicinal plants cultivation/ processing or creation of fragrance/ flavours, or quality management in phyto-chemicals and fine chemicals. Desirable: Experience in production/ R&D work/ teaching/ conducting training programmes in organizations dealing with aroma chemicals, essentials oils, flavors & fragrances, aromatic & medicinal plants, spices and oleo resins. Experience in Human Resource and Financial Management, Industrial Relations and General Administration. (In case of exceptionally deserving suitable & meritorious candidates, requirements of experience can be relaxed at the discretion of Chairman, Governing Council).		
Scale of Pay	Level-13 (as per 7th CPC)	Level-12 (as per 7th CPC)	Level-13 (as per 7th CPC)
Other Benefits	This post besides basic pay carries allowances as per Government Rules. {An Entry Pay (Basic) of Rs. 1,23,100/- and other associated emoluments such as DA, TA, HRA (in case accommodation is not provided), as per norms.}	This post besides basic pay carries allowances as per Government Rules. {An Entry Pay (Basic) of Rs. 78,800/- and other associated emoluments such as DA, TA, HRA (in case accommodation is not provided), as per norms.}	This post besides basic pay carries allowances as per Government Rules. {An Entry Pay (Basic) of Rs. 1,23,100/- and other associated emoluments such as DA, TA, HRA (in case accommodation is not provided), as per norms.}
Age	50 years, as on the last date of receipt of application (relaxable up to 5 years for Govt/Semi/Quasi Govt Employees/Autonomous Bodies/ SC/ST/Internal candidates and 3 years for OBC/Ex-Servicemen/PH candidates as per Govt Rules).	Not exceeding 45 years (relaxable up to 5 years for SC/ST/Internal candidates and 3 years for OBC candidates as per Govt Rules).	Not exceeding 50 years (relaxable upto 5 years for SC/ST/Departmental candidates and employees of Govt/semi-Govt organizations & 3 years for OBC candidates as per Govt Rules)

If you are interested to work in a challenging environment, submit the duly filled application form, along with the supporting documents as per the proforma provided in the detailed advertisement on the websites mentioned above. The application should be sent through speed/registered post only to the address below, and should reach by 24th February 2025.

**Additional Development Commissioner (TC), Office of the Development Commissioner (MSME),
Room No. 717, 7th Floor, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi-110011**

Separate applications should be submitted for each post or location you are applying for. The envelope containing the application must be clearly marked with the position and location applied for*****

Note: The candidates serving in Central/State Govt. or any Govt. Undertaking/Autonomous organizations are required to send their application through proper channel. However, they may send an advance copy to O/o DC (MSME) and produce NOC at the time of interview. The crucial date of determining the age-limit shall be the closing date for receipt of application from candidates. Further, the post-qualification experience in the relevant field will only be considered for the purpose of experience criteria mentioned for the respective posts.