

Stages in implementation of ID Project under MSE-CDP

- (i) Identification of ID Project.
- (ii) Identification of requirements (New / Up-gradation).
- (iii) Identification / Nomination of Implementing Agency (IA) by State Government.
- (iv) Preparation of DPR.
- (v) Submission of DPR to MSME-DI / State Level Steering Committee (SLSC).
- (vi) Submission of online application along with DPR on MSME Portal by IA.
- (vii) Consideration of proposal and recommendation by State Level Steering Committee (SLSC).
- (viii) Online forwarding of application and DPR (soft and hard copies) by MSME-DI along with minutes of SLSC & its recommendations.
- (ix) Examination of proposal & DPR by Cluster Division, O/o DC, MSME.
- (x) Communication to State Government / Implementing Agency (IA) for further necessary action (in case of query / rejection by Cluster Division).
- (xi) Receipt of clarification / additional documents / information in response to queries.
- (xii) Status of earlier completed projects in the state, as per prescribed format.
- (xiii) Placing the proposal, if found in order, before Steering Committee for In-principle approval.
- (xiv) In-principle Approval by Steering Committee.
- (xv) Appraisal of DPR by SIDBI / Financial Institution / Bank (as per prescribed format).
- (xvi) Transfer of land in the name of IA with clear title and complying with zoning regulations and non-agricultural conversion etc.
- (xvii) Request from IA / State Government seeking Final Approval after completing pre-approval activities as at Sl. No. (xv) & (xvi) and any other, if specified by Steering Committee.
- (xviii) Placing the proposal for Final Approval of Steering Committee.
- (xix) Final Approval by Steering Committee.
- (xx) Issuance of Final Approval letter after obtaining concurrence of IF Wing.
- (xxi) Release of State Government share.
- (xxii) Preparation and release of e-tender for approved activities / items, finalization of the tenders received, approval of recommendations of Purchase Committee by competent authority, entrusting the works to the L1 bidder and execution of work.
- (xxiii) Submission of Quarterly Progress Report by IA on regular basis.
- (xxiv) Joint Verification of facilities created by IA, State Government and MSME-DI.
- (xxv) State Government / IA to submit request for 1st instalment of Gol grant (maximum Rs 2.00 crore) along with Physical and Financial Progress Report signed by IA countersigned by MSME DI, proof of release and utilisation of State Government matching share, Joint Verification Report (signed by State Government & MSME-DI), Pre-receipt bill & Undertaking, component-wise expenditure statement as per final approval certified by CA and certificate from IA that all the conditions prescribed in appraisal report & approval letter have been fulfilled.
- (xxvi) Release of balance contribution of State Government Share.
- (xxvii) Release of 1st instalment of Gol grant.
- (xxviii) Joint Verification of facilities created by IA and MSME-DI.
- (xxix) State Government / IA to submit request for 2nd instalment of Gol grant along with Utilisation Certificate (UC) in respect of utilisation of 1st instalment of Gol grant, Physical & Financial Progress Report signed by IA countersigned by MSME DI, proof of release and

utilisation of State Government matching share, Joint Verification Report (signed by State Government & MSME-DI), Pre-receipt bill & Undertaking, component-wise expenditure statement as per final approval certified by CA

- (xxx) Release of 2nd instalment of Gol grant.
- (xxxi) Joint Verification of facilities created by IA, SPV and MSME-DI.
- (xxxii) State Government / IA to submit request for 3rd & Final instalment of Gol grant on reimbursement basis along with Completion Report in prescribed format duly signed by IA & SPV and countersigned by MSME-DI, Utilisation Certificate (UC) in respect of utilisation of previous instalment of Gol grant, proof of utilisation of State Government complete contribution, details of interest accrued on Gol grant, Pre-receipt bill & Undertaking, component-wise expenditure statement certified by CA.
- (xxxiii) Release of 3rd instalment of Gol grant.
- (xxxiv) Operation & Maintenance of ID Project by State Government / IA.
- (xxxv) Submission of Final Occupation Report by State Government / IA.
