

**No. D-13012/2/2009-10/GA**  
GOVERNMENT OF INDIA  
MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES  
OFFICE OF THE DEVELOPMENT COMMISSIONER  
(MICRO, SMALL AND MEDIUM ENTERPRISES)

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NIRMAN BHAWAN, NEW DELHI

Dated: 02/04/2009

To

As per list.

**Subject: Annual Comprehensive Contract for maintenance/repair of Window/Split Air conditioners and Water coolers etc.**

Sir,

This office invites sealed quotations in enclosed proforma for awarding annual contract for maintenance and upkeep of about 39 Window ACs, 26 Split ACs and 02 Water coolers of different make installed at AGCR Building, R.K. Purm and Nirman Bhawan on the following terms and conditions:

- i) The firm should have qualified trained and experienced engineers/mechanics on their roll.
- ii) It shall be obligatory of the contractor to depute sufficient engineers/mechanics on all working days from 9:00AM to 5:30PM to attend the complaints immediately. In case of emergency, the complaints would also be required to be attended before/after working hours or on Saturdays/Sundays/Holidays.
- iii) The contract shall be inclusive of cost of spare parts, replacement of compressor, fan motors, re-winding of motors, gas filling/charging, cleaning, oiling, chemical washing, greasing (General servicing), filter replacement, relay, thermostat, drain pipe replacement/repair of any or all parts including metal clad plug, fixing of wires/plugs, insulation, running/starting capacitors, labour charges etc.
- iv) In case the firm is already providing the services to any other Ministry/Department of the Central Government, detail thereof may be furnished.

- v) No advance payment will be made in any circumstances. The payment will be made on quarter basis on submission of pre-

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received bill in triplicate along with satisfactory performance certificate from the user. However, the first bill will be paid after initial servicing and making the air conditioners functional.

- vi) No request for any increase in the rates on any account would be entertained and the performance would be reviewed from time to time to ensure that it is to the entire satisfaction of the user.
- vii) The contract shall be initially for a period of one year.
- viii) This office reserves right to reject one or all the quotations without assigning any reason thereof.

The quotation marked as "QUOTATION FOR MAINTENANCE/REPAIRING OF ACs" along with a Demand Daraft for Rs. 5000/- (returnable) in favour of PAO(SSSI), New Delhi and addressed to the undersigned may be dropped in the box kept exclusively for this purpose at Information Facility Centre near Gate No. 4 up to **15/04/2009 (3:00 PM)**. The quotations will be opened on the same day i.e. **15/04/2009 at 03:30 PM** in Room No. 733, A-Wing, Nirman Bhawan, New Delhi in the presence of Committee Members and tenderers or their representatives who may like to remain present.

Quotation notice is available on our website [www.dcmsme.gov.in](http://www.dcmsme.gov.in).

(N.S. BAIRWA)  
Deputy Director(GA)  
Tele. No. 23061198

### RATES FOR MAINTENANCE/REPAIRING OF ACs

S.No.	Description of the Item	Rate per Unit
1.	Window Air conditioner, 1.5 ton	
2.	Window Air conditioner, 2.0 ton	
3.	Split Air conditioner, 1.5 ton	
4.	Split Air conditioner, 2.0 ton	
5.	Water cooler	
6.	Replacement of Body of Window AC, 1.5 ton	
7.	Replacement of Body of Window AC, 2.0 ton	
8.	Replacement of body of Split AC, 1.5 ton	
9.	Replacement of body of Split AC, 2.0 ton	
10.	Shifting/installation of Window AC	
11.	Shifting/installation of Split AC	
12.	Filling of gas in Window AC	
13.	Filling of gas in Split AC	
14.	Providing & Fitting of water pipe	
15.	Providing & fitting of copper pipe	
16.	Change of grill of Window AC	
17.	Change of grill of Split AC	

SIGNATURE

Name of the Firm \_\_\_\_\_