OFFICE MEMORANDUM

Subject: - Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 – regarding details of the procurement from MSEs.

Your kind attention is invited vide this office letter of even number dated 28.3.2013 to all the Ministries / Departments / CPSUs requesting to furnish the details of procurement made by them during the year 2012-13 along with annual procurement plan for the 2013-14 on the proforma enclosed therein. The copy of the said letter along with list of the CPSUs with their addresses is enclosed herewith. The said information is urgently required by this office for reply of questions raised in Parliament as well as by the Parliament Standing Committee related to MSMEs, etc.

This is to communicate that Additional Secretary & Development Commissioner (MSME) has directed all the Director, MSME-Dls to contact in person and discuss with the Chairman-cum-Managing Director of Central Public Undertakings located in their jurisdiction and collect the desired information in the proforma enclosed with the said letter and the same may be sent to this office latest by 07.05.2013.

This may be treated on the top priority.

(Ramesh K. Pandey)
Joint Development Commissioner

The Director,
All the MSME-Dls
OFFICE MEMORANDUM

Subject: Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 – regarding details of procurement from MSEs.

Government of India has introduced a Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 which is effective from 1st April, 2012. The policy has already been circulated to all Ministries / Departments / CPSUs to take necessary action for effective implementation and follow the all provisions contained in the policy. All letters / reminders issued to Ministries / Departments / CPSUs in this regard are available on the website of this office - www.dcmsme.gov.in. As the current financial year 2012-13 is going to be closed, the following information is required to this office on an urgent basis upto the first week of April, 2013:

1. Total annual procurement (in value) made by your Ministry / Department/CPSU during the year 2011-12 and 2012-13
2. Total value of goods and services procured from MSEs (including MSEs owned by SC / ST entrepreneurs) during the year 2011-12 and 2012-13
3. Total value of goods and services procured from only MSEs owned by SC / ST entrepreneurs during the year 2011-12 and 2012-13
4. Percentage of procurement from MSE (including MSEs owned by SC / ST entrepreneurs) out of total procurement made by your organization.
5. Percentage of procurement from only MSEs owned by SC / ST entrepreneurs out of total procurement made by your Ministry / Department/CPSUs
6. Total number of vendor development programmes for MSEs organized by your Ministry / Department/CPSU as per the provision under para-7 of the policy and requested by this office in the letter dated 11.9.2012.
7. Confirmation of up-loading annual MSE procurement profile on your website by hyperlink of your website.

It is requested that the requisite information on the proforma enclosed as Annexure may kindly be provided to this office by the first week of April, 2013.

Encl.: As above

(Ramesh K. Pandey)
Joint Development Commissioner

To
1. Secretary, all Ministries / Departments
2. Chairman and Managing Director, all CPSUs
Annexure
(Enclosure as performa with the letter No. 21(15)/2012-MA) dated 28.3.2013

Procurement by Ministry / Department / CPSU from MSEs
[Please mention here the name of your Ministry / Department/CPSU]

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<tr>
<th>S. No.</th>
<th>Particulars</th>
<th>Year 2011-12</th>
<th>Year 2012-13</th>
<th>Target for the year 2013-14</th>
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<td>I.</td>
<td>Total annual procurement (in value)</td>
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<td>II.</td>
<td>Total value of goods and services procured from MSEs (including MSEs owned by SC / ST entrepreneurs)</td>
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<td>III.</td>
<td>Total value of goods and services procured from only MSEs owned by SC / ST entrepreneurs</td>
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<td>IV.</td>
<td>% age of procurement from MSE (including MSEs owned by SC / ST entrepreneurs) out of total procurement</td>
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<td>V.</td>
<td>% age of procurement from only MSEs owned by SC / ST entrepreneurs out of total procurement</td>
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<td>VI.</td>
<td>Total number of vendor development programmes for MSEs</td>
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<td>VII.</td>
<td>Confirmation of uploading annual MSE procurement profile on your website by hyperlink of same</td>
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