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कर्तव्य भवन-3, नई दिल्ली / Kartavya Bhawan-3, New Delhi  
दिनांक: 5 मई, 2026/ 5<sup>th</sup> May, 2026

**कार्यालय आदेश/ OFFICE ORDER**

On the recommendations of the Departmental Promotion Committee, the Competent Authority is pleased to promote the following Upper Division Clerk (Group 'C', Non-Gazetted) in the Level-4 (Rs. 25500-81100/-) of the Pay Matrix to the grade of Office Superintendent (Group 'B', Non-Gazetted) in the Level-6 (Rs. 35400-112400/-) of the Pay Matrix in the Office of Development Commissioner (Micro, Small and Medium Enterprises), on regular basis, with effect from their date of assumption of charge at their place of posting on promotion:

S. No.	Name of the Official (Shri/Smt./Ms.)	Current place of posting	Place of posting on promotion
1.	DIPAK KR. ROY	MSME-DFO, KOLKATA	MSME-TC, KOLKATA
2.	Ms. M.M.I. NIRMALATHA	MSME-TC, CHENNAI	MSME-DFO, RANCHI

- The inter-se-seniority of the aforementioned officers will be as mentioned in the table above.
- All the above officials are directed to join at their place of posting on promotion, as mentioned against their names, latest by 04.06.2026, failing which their non-joining will be treated as 'refusal of promotion' and he/she will be debarred for promotion for a period of one (01) year or till the next vacancy arises, whichever is later, as per DoPT OM No.22011/5/86-Estt (D) dated 10.04.1989. Additionally, he/she will also not be eligible for further financial up-gradation as per DoPT OM No.35034/3/2008-Estt (D) dated 19.05.2009. Further, on the eventual promotion in the higher grade, they will lose seniority vis-a-vis their juniors promoted to the higher grade earlier.
- All the above officials may submit their option for fixation of pay under Rule FR 22(I)(a)(I) within one month of assumption of charge. The pay on appointment to Office Superintendent, (Level-6) will be fixed in terms of CCS(RP), Rules, 2016 and DoPT OM No. 13/02/2017-Estt.Pay (Pay-I) dated 27.07.2017.
- This issues with the approval of the Competent Authority.

  
(संजय कुमार)/(Sanjay Kumar)

उप निदेशक (प्रशासन)/Deputy Director (Admn.)

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सेवा मे / To

सभी संबंधित अधिकारीगण / Officials concerned

प्रतिलिपि:-

- अपर सचिव एवं विकास आयुक्त (एमएसएमई) के प्रधान निजी सचिव;
- उप महानिदेशक (प्रशासन) के निजी सहायक;
- सभी अपर विकास आयुक्त के निजी सहायक;
- पीएओ (एमएसएमई), कोलकाता/चेन्नई;
- कार्यालय प्रमुख/डीडीओ, सभी संबंधित एमएसएमई-डीएफओ/ टीसी;
- सीनेट प्रभाग - वेबसाइट पर अपलोड करने हेतु;
- कार्यालय आदेश फ़ोल्डर/गार्ड फ़ाइल;
- हिंदी अनुभाग - हिंदी अनुवाद हेतु