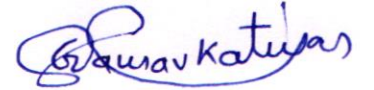


कार्यालय आदेश / OFFICE ORDER

विषय/Subject: Centralized promotion of Group 'C' posts under MSME-Development Organization in the Office of Development Commissioner (MSME) - Reg.

In continuation to Office Order of even number dated 12.06.2024 and in supersession of earlier orders on the subject cited, it has been decided that henceforth promotion of Group 'C' posts under MSME-Development Organization cadre will also be done in a centralized manner by Administration (P&T) Section, Office of DC(MSME), Headquarters, New Delhi.

2. This issues with the approval of the Competent Authority.



(गौरव कटियार)/(Gaurav Katiyar)
संयुक्त निदेशक (प्रशासन)/कार्यालय प्रमुख
Joint Director (Admin.)/HoO
दूरभाष. नंबर/Tel. No.: 011-23061461
ई-मेल/eMail: estt-hqrs@dcmsme.gov.in

सेवा मे / To

All Cadre controlling authorities of Group 'C' Officials under Office of DC(MSME)

प्रतिलिपि/ Copy to

1. PPS to AS&DC(MSME);
2. PA to JS (Admin.), Office of DC(MSME);
3. The HoOs, all MSME-Development & Facilitation Offices (MSME-DFOs)/ Branch MSME-DFOs/Testing Stations/Testing Centres/Training Institutes.
4. Officer Order folder/Guard file.

Nirman Bhawan, New Delhi
Dated: 12.06.2024

OFFICE ORDER

All the Cadre Controlling Authorities of Group "C" employee of O/o DC(MSME) are hereby informed that since all the recruitment process are managed by Headquarter, It has been decided that henceforth, the Reservation Roster and Common Seniority List of Group "C" employee will be maintained in a centralized manner at the Head Quarter Office, New Delhi.

2. This issues with the approval of Competent Authority.



(Gaurav Katiyar)

Joint Director (Admin & HoO)

Ph: 23061461

To,

Cadre Controlling Authorities of Group "C" employee of O/o DC(MSME) with request to provide the attested copies of currently maintained Reservation Roster and Seniority list of each post along with duly filled pro-forma attached at Annexure-A.

Copy to :

1. PPS to AS&DC(MSME)
2. PA to ADC (Admn), O/o DC(MSME);
3. PA to JD (Admn), O/o DC(MSME);
4. PA to DD (Admn), O/o DC(MSME);
5. Guard file