

F.No. 64(APR)/MSME-DI/2016-17
Government of India
Office of the development commissioner
M/o micro, small and medium enterprises
(MSME-DI Division)

Nirman Bhawan, New Delhi
Dated the 8th Nov, 2016

OFFICE MEMORANDUM

Subject:- Minutes of the Meeting held under the Chairman ship of Hon'ble Minister of MSME to review the schemes and achievements of O/o DC (MSME) on 10th Sep., 2016 reg.

1. MSME-DIs should report various activities undertaken by MSME DIs like workshops, State and National level Vendor Development Programs should be highlighted through Facebook/Twitter.
2. MSME-DIs Office should report benefits accrued out of Vendor Development Programs and Export Promotion activities to be monitored and highlighted.
3. MSME-DIs should visit CFCs established/ being established under MSE-CDP on monthly basis and submit report on their functioning/progress of establishment.
4. As directed by Hon'ble Minister, MSME in the last meeting, DIs should hold monthly meetings with local industries and other stake holders and outcomes to be reported to O/o DC, MSME.
5. It was desired that work of the MSME-DIs should be evaluated on the basis of instructions issued to them regarding their work. New performance indicator are prepared and uploaded on the websites, you are directed to upload your institute work performance from 1st April 2016 to 31st Oct. 2016 upto 15.11.2016 i.d. and password are same as online MPR.
6. MSME-DIs will send a monthly report to the O/o DC (MSME) highlighting the progress and status on all the above activities.

This issue with the approval of the Competent Authority.


(Joint Development Commissioner)

Heads of all MSME-DIs/Br. MSME-DIs

- Copy to:-
1. PS to Hon'ble Minister, MSME.
 2. PS to Hon'ble MoS, MSME.
 3. PPS to Secretary (MSME)/ JS (SME)/ JS (ARI).
 4. PA to AS&DC.
 - ✓ 5. Director, SENET with a request to upload this OM on the website.