

F. No. A-60011/19/2020-A (P&T)  
Office of DC (MSME)  
Ministry of MSME  
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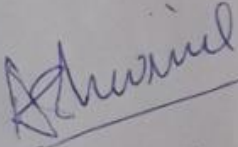
Nirman Bhawan, New Delhi,  
Dated the 07.08. 2020.

**OFFICE MEMORANDUM**

It has been noted that many officers /officials posted in different DIs are in their respective home towns in the name of COVID 19 crises and are claiming that their working from home. Working from home is not same as working from home town.

2. Working from home is guided strictly by the guidelines by the OM No. 14029/5/2019-Estt. (L) (Pt.2) dated 28.07.2020. Every DI may, within 5 working days from the date of issue of this OM, compile the list of such officers as would be found violating the conditions to attached OM and actions taken by the DIs on such officers as per the guidelines as contained in the OM.
3. All AIAs/Directors/In-charge Directors of DIs/TCs are responsible for compliance of OM by the given deadline.

This issues with the approval of Competent Authority.

  
(Ashwini Lal)  
Director (Admin)

To

AIA/Director/ In-charge Director, DIs/TCs.

Copy to:

PS to AS&DC for kind information of AS&DC.