

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु और मध्यम उद्यम)
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
(भारत सरकार)
निर्माण भवन, सातवीं मंजिल, मौलाना आज़ाद रोड,
नई दिल्ली-110 108



OFFICE OF THE DEVELOPMENT COMMISSIONER
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MOST IMMEDIATE

No. A-23020/4/2016-A(NG)

Dated: 16th December, 2016

To

The Director,
All MSME-DIs/TCs

Sub: - Combined seniority list of Stenographer Grade-I (Merged Gr.I & Gr.II) and Stenographer Grade-II (erstwhile Stenographer Grade-III) in MSME-DO as on 01.01.2016 - regarding.

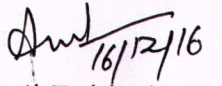
Sir,

I am directed to state that a combined seniority list for the post of Stenographer Grade-I (Merged Gr.I & Gr.II) and Stenographer Grade-II (erstwhile Stenographer Grade-III) is to be prepared on all India basis in MSME-DO as on 01.01.2016.

2. It is, therefore, requested to forward seniority list for the above posts separately of your institute including Branch MSME-DI latest by 26.12.2016 in attached proforma.

3. Further, up to date APAR Dossiers (for the last 5 years up to 2014-15), integrity certificates and vigilance clearance of Stenographer Grade-II (erstwhile Stenographer Grade-III) be also furnished to this office latest by 30.12.2016.

Yours faithfully,


(Anil Tehlan)

Dy. Director (Admn)

Encl: As above.

PROFORMA

**Combined seniority list of Stenographer Grade-II (erstwhile Stenographer*
Grade-III) in MSME-DO.**

S.No.	Name of the official, date of birth and place of posting	Whether belongs to SC/ST	Date of regular appointment to the grade	Date of joining as Stenographer Grade-II in MSME-DO	Post held substantively.	Remark
1.	2.	3.	4.	5.	6.	7.
1.						
2.						

** Redesignated as sixth CPC*

PROFORMA

Combined seniority list of Stenographer Grade-I (merged Stenographer
Grade-I & Grade-II) in MSME-DO.**

S.No.	Name of the official, date of birth and place of posting	Whether belongs to SC/ST	Date of regular appointment to the grade	Date of joining as Stenographer Grade-II in MSME-DO	Post held substantively.	Remark
1.	2.	3.	4.	5.	6.	7.
1.						
2.						

*** Merged as per sixth CPC*