SUBJECT: Request for option for Revision of pay w.e.f. 01.01.2016 on the recommendations of 7th Central Pay Commission.

Ministry of Finance (Department of Expenditure) vide their notification No.1-2/2016-IC dated 25.07.2016 has issued notification on the recommendations of 7th Central Pay Commission alongwith the Revised Pay Rules.

2. All the Officers/Officials who are willing to get their pay revised in accordance with the Revised Pay Rules on the recommendation of 7th CPC issued vide Ministry of Finance (Department of Expenditure) vide their notification No.1-2/2016-IC dated 25.07.2016, are requested to exercise their option alongwith the undertaking as circulated by Department of Expenditure.

3. In addition to above, option has also to be exercised by the Officers/Officials who have been placed in a higher grade pay or scale between 1st day of January, 2016 and the date of notification of these rules on account of promotion or upgradation, the Officers/Officials may elect to switch over to the revised pay structure from the date of such promotion or upgradation as the case may be, within 3 months of the date of notification of these rules.

4. A copy of the option and undertaking is enclosed herewith.

(Surender Kumar)
Deputy Director (Admn)

Copy to:
1. All the Officers/Officials, Office of DC, MSME, New Delhi.
2. Director/Deputy Director (Incharge), MSME-Dls/TCs/Branch MSME Dls/TIs.
3. DDO(Cash), Office of DC, MSME, New Delhi.
FORM OF OPTION
[See rule 6 (2)]

*1. I, __________________________________________ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, __________________________________________ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

* the date of my next increment / the date of my subsequent increment raising my pay to Rs. ____________________/ I vacate or cease to draw pay in the existing pay structure / the date of my promotion/upgradation to the post of ____________________.

Existing Pay Band and Grade Pay __________________________________________

Signature __________________________________________

Name __________________________________________

Designation __________________________________________

Office in which employed __________________________________________

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature __________________________________________

Name __________________________________________

Designation __________________________________________

Date:

Place: 