

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु और मध्यम उद्यम)
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,
नई दिल्ली-110 108



सत्यमेव जयते



MICRO, SMALL & MEDIUM ENTERPRISES
सूक्ष्म लघु और मध्यम उद्यम

OFFICE OF THE DEVELOPMENT COMMISSIONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA
Nirman Bhawan, 7th Floor, Maulana Azad Road,
New Delhi - 110 108

Ph.EPABX - 23063800, 23063802, 23063803 FAX - (91-11) 23062315, 23061726, 23061068, e-mail - dcmsmeHQ@nb.nic.in

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Dated: 10.6.2016

To'

All the MSME-DIs/ Host Institutions/Business Incubators

Subject: Submission of proposal by approved HIs/BIs for innovation under the scheme "Support for Entrepreneurial and Managerial Development of SMEs through Incubators".

Sir/Madam

It is observed that the Host Institutions/Business Incubators (HIs/BIs) are submitting their proposals of innovations under the Scheme "**Support for Entrepreneurial and Managerial Development of SMEs through Incubators**" without approval/recommendations of Sub-Committee (commonly known as local selection committee) for considerations of the Selection Committee headed by AS&DC (MSME).

2. In order to avoid the operational difficulties at field level and in order to facilitate monitoring of the progress on the innovations being submitted by the HIs/BIs to the O/o the DC(MSME), it is requested to submit the proposals with the recommendations of Sub-Committee.

3. The constitution of the Sub-Committee shall be as under:

- | | | |
|------|--|-----------------|
| i) | Director, MSME-DI of concerned Region
(In the absence of the Director, MSME-DI of the concerned Region, the representative of theirs will attend, but the Sub-Committee will be headed by the Director/Principal of the Host Institute) | Chairman |
| ii) | Director/Principal of Host Institute | Member |
| iii) | Director of Apex Scientific/Industrial Research Institute in respective field or his representative. | Member |
| iv) | Representative of Lead Bank in the area of Incubation Centre. | Member |
| v) | Incubation Executive/coordinator nominated by Host institute | Member Convenor |
| vi) | Special Invitees:
i) Representative from O/o the DC (MSME)
ii) Representatives of local expert technical organisation | |

This issues with the approval of AS&DC (MSME).

Yours faithfully,

(D.K. Katara)
Dy. Director

Ph. No. 011-23061544

E-mail: incubatormsme2015@gmail.com

Copy to: PS to AS&DC, JDC(SB)