

JOB DESCRIPTION FOR THE POST OF DEPUTY DIRECTOR (ELECTRICAL)

1. Name of the Post: Deputy Director (Electrical)
2. Status: Group 'A', Gazetted, Non-Ministerial
3. Scale of pay: Rs. 10000 - 15200/- (revised PB/3 Rs. 15600 - 39100 + 6600 GP)
4. Eligibility: Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Autonomous or Statutory Organisations :-
 - (a) (i) holding analogous post on regular basis in the parent cadre or department;
or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pre revised scale of Rs.8000-13500 [(Revised PB-3/ Rs. 15600 - 39100/- + 5400 (GP)] or equivalent in the parent cadre or department;
and
 - (b) Possessing the following educational qualifications and experience :-

Essential :

 - (i) Degree in Electrical Engineering of a recognized University or equivalent;
 - (ii) Five years' experience in a technical or industrial concern in the production of light electrical machinery and appliances;

Desirable :

 - (i) Familiarity with the latest techniques of production and use of modern machinery, equipment and tools as applied to the Electrical trade;
 - (ii) Administrative experience;

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.
5. Age limit: The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications.

6. Duties attached to the post: To Visit small scale units & advise their supervisory staff and workers in different technical problems which confront them in the manufacture of light engineering products failing under small scale sector. To suggest improved & economical techniques of production, proper use of material and correct type of machinery & tools suitable for the purpose of demonstration etc.
To plan production in the engineering industry.
To prepare model schemes for the manufacture of different light engineering products.
To manage production centres technically as well as administratively.
7. Period of deputation: Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed four years.
8. Location of post: The officers selected for the post on deputation basis is liable to be posted any where in India.