

## **LIMITED TENDER ENQUIRY**

Tender No. : 81(1)/EFC/ICT/2006/IT (Pt)

Date : 30<sup>th</sup> July, 2008.

**Subject:** Invitation of bids for preparing a Detailed Project Report (DPR) pertaining to promotion of ICT Tools in Indian MSME sector.

**Dear Sir,**

MSMEs in India are facing unprecedented challenges necessitating the need for ICT adoption in their business processes and integrating them into globalized economic environment. With ICT tools, the MSME sector can improve upon the way MSMEs are doing businesses currently and become more pro-active, in fine-tuning its day-to-day operations and their positively affect their competitiveness. The ICT adoption in manufacturing sector can change the way the MSME sectors conduct their businesses, which will enable them to compete in the national and international markets. The major objective of ICT application is the cost-effective and efficient improvement in MSMEs' business activities.

**2.** With this in view, this office is planning to implement a programme for promoting ICT-Tools in MSME-sectors across the country, to develop a suitable implementation methodology for ICT-promotion by encouraging identified MSME clusters, having quality production and export potential, to adopt relevant (ICT) technology tools in their business processes for achieving highest possible levels of competitiveness in the global markets, on a sustainable basis through public private partnership.

**3.** With this objective, bids are invited from reputed organisations / agencies to prepare a comprehensive "Detailed Project Report (DPR)" to evolve a most-suitable structure of the programme and implementation methodology for promotion of ICT Tools in Indian MSME sector.

*Contd...2*

- 2 -

**4.** The 'Terms of Reference (TOR)' for preparation of DPR and other bid conditions are enclosed. The bids are invited in 'Two-bid' system with technical and financial bids sealed separately and duly superscribed on the envelope accordingly for identification. The bidder

should put these two sealed envelopes in a bigger envelope duly signed and submit the same to this Office, after writing the following details on the (bigger) envelope.

- (i) Reference Number and date
- (ii) Due date and time for submission
- (iii) Bidder's name and address.

**5. (a) Technical bids :**

The technical bids must contain the following, which would be the basis for evaluation and acceptability.

- (i) Complete activity-wise details as per 'Terms of Reference' including detailed methodology(ies), etc.
- (ii) Organization's areas of activities, etc.
- (iii) Past experience of having prepared DPRs in such/similar fields including customers.
- (iv) List of key persons in the organization, their CVs and experience.
- (v) Duration for preparing DPR.

**(b) Financial Bids:**

The financial bid must contain the total cost, inclusive of all taxes, duties, etc. along with terms of payment. However, payment will be made as per Government of India norms, in vogue.

**9.** The bids must reach this office **on or before 25<sup>th</sup> August, 2008 (11.00 AM)**. The sealed technical bids would be opened **the same day at 4.00 PM** in the presence of the interested bidders. In case you require any further clarification(s) with regard to 'Terms of Reference (TOR' and bid conditions, please contact the undersigned during working hours on any working day.

Yours faithfully,

**(S. M. Jamkhandi)**

Deputy Director (Elect)  
E & IT Division

Email : [sm.jamkhandi@nic.in](mailto:sm.jamkhandi@nic.in)  
[jamkhandi@dcmsme.gov.in](mailto:jamkhandi@dcmsme.gov.in)

Tel : (011) 2306 2561

Fax: (011) 2306 1068

**Enclosed :** [TOR for DPR on ICT.doc](#)