

JOB DESCRIPTION FOR THE POST OF ASSTT. DIRECTOR (GR.I) CHEMICAL

1. Name of the Post: Assistant Director (Gr.I) (Chemical)
2. Status: Group 'A', Gazetted, Non-Ministerial
3. Scale of pay: Rs. 8000-13500/- (revised Rs. 15600-39100 +5400 GP)
4. Eligibility: Officers under the Central or State Governments or Universities or Recognized Research Institutions or Public Sector Undertakings or Statutory or Autonomous Organisations .
 - (a) (i) holding analogous post on regular basis in the parent cadre or department;
or
 - (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in the pre revised scale of Rs.6500-10500/- (Revised PB-2/ Rs. 9300-34800/- +4600 GP) or equivalent;
and

Essential :

- (i) Master Degree in any branch of Chemistry or Degree in Chemical Technology or Chemical Engineering or Pharmacy or a recognized University or Institute or equivalent.
- (ii) Three years experience in a supervisory capacity in a technical organization or industrial concern in drug, pharmaceutical, fine chemicals, matches, rubber and plastic or other allied trades.

Note I : Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise will qualified.

Desirable :

- (i) Should have knowledge in the latest technique of production and use of modern machinery, equipment and tools as applied to the above trades;
- (ii) Two years administrative experience

Note: The departmental officers in the feeder grade who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.

5. Age limit: The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.
6. Duties attached to the post: To Visit micro, small and medium enterprises units and advise their supervisory staff and workers in different technical problems which confront them in their lines. To suggest improved and economical techniques of production, proper use of materials and correct type of machinery and tools suitable for them. To set up model workshop for demonstrating and use of modern equipment and tools and correct type of techniques of production. To prepare model schemes for the manufacture of different products. Any other duties that may be assigned from time to time.
7. Period of deputation: Period of deputation (including short-term contract) including period of deputation(including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Govt. shall ordinarily not exceed three years.
8. Location of post: The officers selected for the post on deputation basis is liable to be posted any where in India.