F.No. 5(1)/2019-20/MS/Meeting Notice

To
The Accounts Officer
Pay & Accounts Office (MSME)
New Delhi

Subject: Allocation of fund of Rs. 10.40 Lakhs (Rupees Ten Lakhs Fourty Thousand only) to MSME-DI Allahabad for the expenditure under Scheme “Procurement & Marketing Support” towards organizing National Vendor Development Programme, National Workshop/Seminar and Awareness Programmes at Varanasi during the year 2019-20.

Sir,

I am directed to convey the sanction of competent authority for allocation of funds of amount Rs. 10.40 Lakhs (Rupees Ten Lakhs Fourty Thousand only) to MSME-DI Allahabad for the expenditure under Scheme “Procurement & Marketing Support” towards organizing National Vendor Development Programme, National Workshop/Seminar and Awareness Programmes at Varanasi in the month of Oct/Nov. 2019 (Tent.) during the year 2019-20. The detail is tabulated below:

<table>
<thead>
<tr>
<th>MSME-DI Name of programme</th>
<th>Scheme Component</th>
<th>No. of prog.</th>
<th>Item of the programme</th>
<th>Per programme allocation</th>
<th>Programme wise Total allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allahabad</td>
<td>National Vendor Development Programme (NVDP)</td>
<td>5(E)</td>
<td>01</td>
<td>NVDP on Silk and Handicraft sector</td>
<td>5.0</td>
</tr>
<tr>
<td></td>
<td>National Seminar/Workshop</td>
<td>5(F)</td>
<td>02</td>
<td>National Workshop/Seminar on Public Procurement policy, Vendor registration, design and packaging etc.</td>
<td>2.0</td>
</tr>
<tr>
<td></td>
<td>AWARNESS Programme</td>
<td>5(G)</td>
<td>02</td>
<td>Awareness programme on GST, Digital Advertising, Digital Marketing</td>
<td>0.7</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10.40</td>
</tr>
</tbody>
</table>

2. The Director MSME-DI Allahabad should adhere to:

1. Efforts should be made to select the participants from SC / ST / Women / PH / Minority categories and also comply to para no. 6 of scheme guideline (selection of MSEs). It is requested to ensure that purpose of scheme components, which is to be organized, should be fully served. It is requested to ensure that purpose of scheme components, which is to be organized, fully served.
2. Funds are under the Plan Scheme and non-recurring in nature.
3. The Institute will keep separate account of utilization for the sanctioned fund. The saving, if any, is not transferrable.

4. The assets acquired wholly or substantially out of these funds should not, without the prior sanction of Government of India, be disposed of or encumbered or utilised for the purpose other than that for which the funds have been sanctioned.

5. A comprehensive report on utilization of the sanctioned fund and covering all aspects of the event should be reach within a month after the completion of the event.

6. The fund utilization & organizing of an event & its components should be as per the scheme guideline “Procurement and Marketing Support” and its component 5(E): Vendor Development Programme (National Level), 5(F) National Seminar/Workshop & 5(G): Awareness Programmes.

7. The Institute should follow the procedure prescribed under the extant GFR and the various guidelines under the economy measures.

8. The financial support by GoI may cover wherever necessary, the expenses towards rent of venue, training materials, audio/video aids, TA/DA and honorarium to the guest faculty, expenditure on transport, purchase of stationary items, refreshment and other miscellaneous expenses as per Govt. of India extant rules. The Institute may draw the advance and expenditure deviation as per the extant rule.

9. EAT module of the PFMS should be followed for release of the sanctioned fund.

3. The expenditure shall be accommodated in demand No.64, Ministry of Micro, Small and Medium Enterprises for the year 2019-20 as follows:

Table A

<table>
<thead>
<tr>
<th>Major Head</th>
<th>2851.00.102.</th>
<th>Village &amp; Small Industries, Small Scale Industries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Object Head</td>
<td>97.01</td>
<td>Marketing Development Assistance (MDA)/ Procurement</td>
</tr>
<tr>
<td>Sub Head</td>
<td>97.01.20</td>
<td>and Marketing Support (PMS) Scheme</td>
</tr>
<tr>
<td>BE 2019-20</td>
<td>Rs. 90.0 cr.</td>
<td>OAE (ONER) (General)</td>
</tr>
<tr>
<td>Amount of Present</td>
<td>Rs. 0.104 cr.</td>
<td>National Vendor Development Programmes, National</td>
</tr>
<tr>
<td>sanction</td>
<td></td>
<td>Seminar/Workshop &amp; Awareness Programmes.</td>
</tr>
<tr>
<td>Balance available</td>
<td>Rs. 88.71 Cr.</td>
<td></td>
</tr>
<tr>
<td>for the expenditure</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. This issues with the concurrence of Integrated Finance Wing Dy. No. 87 dated 09.07.2019.

Copy for information & necessary action to:
1. The Director, MSME-DI, Allahabad
2. The DDO, Office of DC (MSME), Nirman Bhawan, New Delhi
3. Under Secretary (IFW), Ministry of MSME, Nirman Bhawan, New Delhi
4. B & A Section, Department of IP & P, Udyog Bhawan, New Delhi
5. B & A Section, Office of DC (MSME), Nirman Bhawan, New Delhi
6. Planning Division, Office of DC (MSME), Nirman Bhawan, New Delhi
7. Principal Director of Audit, Economic and Service Ministry, AGCR Bldg., New Delhi
8. MSME-DI Division, Office of DC (MSME), Nirman Bhawan, New Delhi
9. Director (SENET), Office of DC (MSME), Nirman Bhawan, New Delhi with a request to upload on official website
10. Guard File

(A.K. Verma)
Deputy Director

(A.K. Verma)
Deputy Director