

विकास आयुक्त का कार्यालय  
(सूक्ष्म, लघु एवं मध्यम उद्यम)  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
(भारत सरकार)

निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,  
नई दिल्ली-110 108



OFFICE OF DEVELOPMENT COMMISSIONER  
(MICRO, SMALL AND MEDIUM ENTERPRISES)  
Ministry of Micro, Small and Medium Enterprises  
Government of India  
Nirman Bhawan, 7th Floor, Maulana Azad Road,  
New Delhi-110108

Ph. EPAX-23063800, 23063802, 23063803, 23063804, 23063805 & 23063806

F.No. P-10/100/2025-MSME DI-CUTTACK DC MSME

Dated: 24<sup>th</sup> Nov'25

**SANCTION ORDER NO.26/2025-26**

To,

The Pay and Account Officer (MSME)  
New Delhi/Mumbai/Kolkata/Chennai


**Subject:** Allocation of programmes and sanction of an amount of Rs 1,00,00,000/- (Rupees One Crores only) to MSME Development and Facilitation Offices (MSME-DFOs) for organizing **Zonal level Conferences/ workshop on Quality and Cost Consciousness - Enhancing Cost competitiveness of MSMEs in India** during FY 2025-26 under Procurement and Marketing Support (PMS) scheme-reg.

Sir/Madam,

I am directed to convey the approval of the competent authority for allocation of programmes and sanction of funds amounting to **Rs. 1.00 Crore** to the following **MSME Development and Facilitation Offices (MSME-DFOs)** for organizing **10 Zonal-level Conferences/Workshops on "Quality and Cost Consciousness – Enhancing Cost Competitiveness of MSMEs in India"** during FY 2025-26 under the component **"5(II)(E): Organizing National Workshops/Seminars by the Ministry/ O/o DC (MSME)"** of the **Procurement and Marketing Support (PMS) Scheme**. Each event has been allocated **Rs. 10.00 Lakh**, or the **actual expenditure incurred**, whichever is less, for conducting the above-mentioned conferences/workshops.

S.No	Place of Workshop	Concerned MSME DFO	No of Event
1	Chandigarh	MSME-DFO, Ludhiana	1
2	Lucknow	MSME-DFO, Kanpur	1
3	Ahmedabad	MSME-DFO, Ahmedabad	1
4	Pune	MSME-DFO, Mumbai	1
5	Bangalore	MSME-DFO, Bengaluru	1
6	Bhubaneshwar	MSME-DFO, Cuttack	1
7	Patna	MSME-DFO, Patna	1
8	Indore	MSME-DFO, Indore	1
9	Chennai	MSME-DFO, Chennai	1
10	Hyderabad	MSME-DFO, Hyderabad	1

Cont..

  
अजय बाजपेई / AJAY BAJPAI  
संयुक्त निदेशक (आईईओएस) / Joint Director (I.E.D.S.) (BIA)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110011/Nirman Bhawan, New Delhi-110011

  
दयालन. के. / DHAYALAN. K  
संयुक्त निदेशक / Joint Director  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन नई दिल्ली-110108/Nirman Bhawan, New Delhi-110108


2. The In-charges of MSME-DFOs are required to ensure/adhere to the following:

- I. Procurement and Marketing Support scheme guidelines issued vide OM 5(1)/2021-22/PMS/SFC & Scheme Guideline dated 26/07/2022 to be followed for organizing the programmes.
- II. Funds are under the Plan Scheme and non- recurring in nature and advance may be drawn as per procedure.
- III. MSME-DFOs will keep separate accounts utilization for the sanctioned fund, The saving, if any, is not transferrable.
- IV. MSME-DFOs are required to furnish complete report upon completion of the programme along with photographs/relevant details to DFO- Division of O/o DC (MSME) including the following output/outcome parameters:-
  - (a) Topics/Schemes covered.
  - (b) Total no of participated in the programme
- V. The funds must be utilized as per component "5(II)(E): Organizing National Workshops/ Seminars by the Ministry/ O/o DC(MSME)" of Procurement and Marketing Support guidelines.
- VI. MSME-DFOs should ensure the utilization of sanction amount with in this financial year.
- VII. Procurement of permanent assets from the programme sanction is not allowed and the proposed expenditure should cover the Hiring of Venue, Audio -Video, Refreshment, Business Lunch/Dinner, Banner, Printing & Stationary, Advertisement, Hiring of Vehicles, TA/DA to officials and non officials, Miscellaneous etc and while utilizing the sanction, Implementing agency should follow the GFR norms.

3. The expenditure shall be accommodated in Demand No. 68, Ministry of Micro, Small, and Medium Enterprises for the financial year 2025-26 as follows:

Major Head	2851.00.102.97.02.13	Village & Small Industries, Small Scale Industry.
Object Head (OE)	97.02.13	Procurement & Marketing Support (PMS) Scheme
BE 2025-26(OE)	10.00 Cr	(Office Expenses) "5(II)(E): Organizing National
Amount of present sanction	1.00 Cr	Workshops/ Seminars by the Ministry/ O/oDC(MSME)"

4. This issues with the approval of AS&DC (MSME) and concurrence of Integrated Finance Wing Dy. No. 258/2025-26/IFW.II dated 24.11.2025.

  
 अजय बाजपैई / AJAY BAJPAI  
 संयुक्त निदेशक (आईडीसीएस) / Joint Director (IEDS)  
 भारत सरकार / Govt. of India  
 सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
 Office of the Dev. Commissioner (MSME)  
 निर्माण भवन, नई दिल्ली-110011 / Nirman Bhawan, New Delhi-110011

  
 (Dhayalan K)

Jt. Director

दयालन. के / DHAYALAN. K  
 संयुक्त निदेशक / Joint Director  
 भारत सरकार / Govt. of India  
 सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
 Ministry of Micro, Small & Medium Enterprises  
 विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
 Office of the Dev. Commissioner (MSME)  
 निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108

**Copy for information & necessary action to:-**

1. Directors/HoO, MSME-DFOs, as mentioned above.
2. The DDO, Office of DC (MSME), Nirman Bhawan, New Delhi
3. Under Secretary, IFW, Ministry of MSME, R.No.429, Udyog Bhawan, New Delhi.
4. B & A Section, Department of IP & P, Udyog Bhawan, New Delhi
5. Budget Section, Office of DC (MSME), Nirman Bhawan, New Delhi.
6. Principal Director of Audit, Economic and Service Ministry, AGCR Bldg., New Delhi
7. Director (SENET), O/o DC (MSME), Nirman Bhawan, New Delhi with a request to upload on official website.
8. PPS to secretary (MSME)
9. PPS to AS & DC (MSME)
10. PPS to ADC (AL)



अजय बाजपेई / AJAY BAJPAI  
संयुक्त निदेशक (आईईडीएस) / Joint Director (IEDS)  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110011 / Nirman Bhawan, New Delhi-110011

(B&A)



(Dhayalan K)

Jt. Director

दयालन. के / DHAYALAN. K  
संयुक्त निदेशक / Joint Director  
भारत सरकार / Govt. of India  
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय  
Ministry of Micro, Small & Medium Enterprises  
विकास आयुक्त (सू. ल. एवं म. उद्यम) का कार्यालय  
Office of the Dev. Commissioner (MSME)  
निर्माण भवन, नई दिल्ली-110108 / Nirman Bhawan, New Delhi-110108