

File No TD/IPRS.ONAT.IPYATRA_GIA/2024/29
 Government of India
 Ministry of Micro, Small and Medium Enterprises
 O/o Development Commissioner (MSME)
 IPR division

Nirman Bhawan, New Delhi
 Dated: 28.07.2025

To

The Pay & Account Officer (MSME),
 New Delhi.

Subject: - Sanction of payment of Rs. 2,60,00,000/- (Two Crore Sixty Lakh only) from GIA-G to CNA-CTTC Bhubaneswar for onward payment to IPFCs towards conducting 26 (Twenty Six) number of National Level IP Yatra Programmes (2 days workshop) on Intellectual Property Rights under IPR Component of MSME Innovative scheme-reg.

I am directed to convey sanction of the President of India to release of payment of amount of Rs. 2,60,00,000/- (Two Crore Sixty Lakh only) to CNA i.e. CTTC-Bhubaneswar under Grant-in-aid General for onward release to various IP Facilitation centre (IPFCs) for conducting 26 nos. of National Level IP Yatra Programmes (2 days IP Workshops) on Intellectual Property Rights under IPR Component of MSME Innovative scheme approved in 9th meeting of PMAC held on date 24.06.2025 for the F.Y. 2025-26. The details of the IP Yatra programme allocated to IPFCs are as under in **Table A**:

Table A

S. No.	Name of IPFC	IP Yatra to be organized in Districts	Sanctioned Amt
1	AIC Pinnacle Entrepreneurship Forum, Pune	Pune	10,00,000
2	Amrita Vishwa Vidyapeetham	Kollam, Kerala	10,00,000
3	Assocham Bangalore	Mysore	10,00,000
4	Assocham New Delhi	Lucknow	10,00,000
5	Auto Parts Manufacturing Association, Ludhiana	Ludhiana	10,00,000
6	Central Toom Room and Training Centre, Bhubaneswar	Bhubaneswar	10,00,000
7	Chhattisgarh Council of Science & Technology	Raipur	10,00,000
8	Entrepreneurship Development Institute of India	Ahmedabad	10,00,000
9	Federation of Indian Micro and Small Medium Enterprises (FISME)	Gurugram	10,00,000
10	India SME Forum, Delhi	Delhi	10,00,000
11	India SME Forum, Kolkata	Patna	10,00,000
12	India SME Forum, Mumbai	Daman	10,00,000

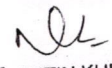
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13	India SME Forum, Mumbai	Nasik	10,00,000
14	International Crops Research Institute for the Semi-Arid Tropics (ICRISAT)	Silchar	10,00,000
15	Investment & Development Authority of Nagaland	Dimapur	10,00,000
16	KLE Technological University, Hubli	Thiruvananthapuram	10,00,000
17	Koneru Lakshmaiah Education Foundation, Guntur	Guntur	10,00,000
18	NABARD MABIF, Madurai	Coimbatore	10,00,000
19	National Institute for Micro, Small and Medium Enterprises	Warangal	10,00,000
20	PHD Chamber of Commerce and Industry, Jammu & Kashmir	Ladakh	10,00,000
21	PHD Chamber of Commerce and Industry, Amritsar	Shillong	10,00,000
22	PhD Chamber of Commerce and Industry, Shimla	Shimla	10,00,000
23	PHD Chamber of Commerce and Industry, Delhi	Dehradun	10,00,000
24	PPDC Agra- Agra	Agra	10,00,000
25	PPDC Agra Extension Centre - Chennai	Chennai	10,00,000
26	Science Engineering and Technological Upliftment Foundation	Surat	10,00,000

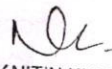
2. General Guidelines:

The Grant-in-Aid will be regulated in accordance with the OM of Dept. of Expenditure, Ministry of Finance vide No.1(18)/PFMS/FCD/2021 dated 9th March, 2022 (copy attached) regarding revised procedure for flow of funds under Central Sector Schemes and provisions contained in the IPR Component of MSME Innovative Scheme. CTTC, Bhubaneswar, Odisha has been nominated as CNA vide letter No.41(I)/Budget/MSME Champions/2021 dated 27.06.2022 for MSME Innovative scheme of MSME Champions Scheme (copy of the order enclosed for reference). CTTC, Bhubaneswar shall strictly follow the roles and responsibility as mentioned in the aforesaid O.M. The funds released are also subject to the provisions contained in Chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with the Government of India's decisions incorporated there-under and any other guidelines which may be issued in this regard and in particular to the following conditions:

- i) CTTC, Bhubaneswar shall maintain CNA account of Grant-in-Aid received from the Government and utilized. In addition, a separate Bank account shall be maintained for the Government Grants under this scheme. (The bank account should be same which was authorized for operation at the time of registration under the central plan Scheme monitoring system (CPSMS) of the Ministry of Finance).
- ii) The grant shall be utilized for the purpose of conducting IP Yatra Programmes under IPR component of MSME Innovative Scheme as provisioned in the scheme guideline. Further, while incurring the expenditure, austerity measures should be taken into account as issued from time to time by competent authority.


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- iii) CTTC Bhubaneswar shall maintain a register of permanent and semi-Permanent assets acquired if any, wholly or mainly out of the above grant in the prescribed format and copy thereof should be furnished to this Ministry.
 - iv) If any capital assets created in the CTTC, Bhubaneswar, DC (MSME) will be the sole proprietor of the same. Assets acquired wholly or substantially out of Government Grant shall not be disposed of without obtaining the prior approval of the sanctioning authority of Grant-in-aid.
 - v) The accounts of CTTC, Bhubaneswar shall be open for inspection by the sanctioning authority and audit, both by the Controller & Auditor General of India under the provision of C&AG (DPC) Act, 1971 in accordance with the provisions laid down in Section 14 of the C&AG (DPC) Act, 1971, as amended from time to time and Internal Audit party of the Principal Accounts Office of the Ministry of Micro, Small & Medium Enterprises (MSME), whenever it is called upon to do so.
 - vi) The grantee shall submit the Utilization Certificate in the prescribed form GFR-12 duly signed by the Head of the Institution/Grantee latest by 31.03.2026. The utilization certificate in respect of grants should also disclose whether the stipulated, quantified and qualitative targets that should have been reached against the amount utilized were in fact reached, and if not, the reasons thereof furnished by concerned IA/IPFC.
 - vii) CTTC, Bhubaneswar shall furnish an Audited Statement of Accounts of the financial year before 30.04.2026 also indicating separately Activity-wise and Head-wise expenditure.
 - viii) Grant-in-Aid shall be utilized subject to the Economy and other Instructions issued from time to time by the MoF in Finance or by the Competent Authority.
 - ix) CTTC, Bhubaneswar shall certify that the utilization certificates due for submission for the Grants-in-aid sanctioned in the previous year's containing all the relevant details under GFR 212(1) have been submitted to the satisfaction of the Ministry of MSME.
 - x) CTTC, Bhubaneswar shall adhere to all the relevant provisions of GFR and any other instructions/guidelines issued by the Government from time to time, while making procurement/purchases of goods and services including compliance to GFR provisions in case of out-sourcing of services and engagement of consultants.
 - xi) CTTC, Bhubaneswar has been exempted from execution of the bond. CTTC, Bhubaneswar shall, however, furnish an undertaking that it will comply with all the terms and conditions stipulated in the sanction order.
 - xii) CTTC, Bhubaneswar should send pre-receipted bill and undertaking to agree to the terms & conditions of this sanction (in triplicate) to this Ministry for payment of the amount drawn against this sanction.
 - xiii) In no case the grant released under this sanction will be utilized for any purpose other than those indicated in the sanction. The grantee shall not divert the grants and entrust execution of the Scheme or work concerned to another Institution or Organization and shall abide by the terms & conditions of the grant and follow/adhere to all the relevant provisions of GFR regarding Grants in aid. If the

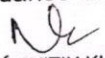

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grantee does not adhere to the terms & conditions of Grant and GFR provisions, the grantee/Institution shall be required to refund the grant with interest @10% per annum, if any.

- xiv) CTTC, Bhubaneswar will send the detailed progress report of fund utilized by IAs/IPFCs.
- xv) CTTC, Bhubaneswar may use the fund as prescribed in the Scheme guidelines of IPR component of MSME Innovative Scheme guidelines. The expenditure under the sanction is maximum, saving if any, will be surrendered to the Govt. of India.
- xvi) The grantee institution shall not utilize the interest earned if any on the recurring/non-recurring grants-in-aid released to the institution for any purpose. The interest earned shall be indicated in UC which can be either adjusted in next release or to be refunded to Gol after grants-in-aid sanctioned is utilized.

3. Terms and conditions for IAs/IPFCs to organize National Level IP Yatra Programme (2 days workshop) on Intellectual Property Rights (IPR):

- i. The fund shall be utilized for the purpose of conducting National Level IP Yatra Workshops only and not for any other expenditure. Expenditure should follow the Government of India guidelines/instructions and must be approved by the Competent Authority.
- ii. The IA/ IPFC shall inform the date, details of venue, programme topics along with the list of complete invitees and any other necessary details to this office, at least 2week before the programme is scheduled.
- iii. The programme should be conducted in proposed areas having proximity to Industrial hubs/MSME clusters.
- iv. IPFCs should involve MSME-DFOs, Industrial Associations and other IP stakeholders in their respective state for conducting the programme.
- v. IPFCs/IA should invite reputed & subject specific speakers in the programme. Special arrangements may be made for the MSMEs to register in the scheme.
- vi. The expenses towards rent for venue, training materials, photography, audio/video aids, honorarium to the Guest Faculty, expenditure on purchase of stationary items, refreshment and other miscellaneous expenses should follow the Govt. of India, GFR rules and any other Govt. of India, Department of Expenditure instructions/orders regarding economy in expenditure issued time to time. Government assistance is only for organizational expenses of the proposed event and not for capital items like equipment.
- vii. Further, while incurring the expenditure, austerity measures should be taken into account as issued from time to time by competent authority.
- viii. All the payment should be made through PFMS. The detailed report and feedback report of the programme must be submitted to this office within 15 days after completion of the programme along with photograph/video, attendance sheet, no of registrations done, suggestions etc.


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ix. An Audited Expenditure Report along with UC should be submitted to this office within 15 days after the completion of the programme.

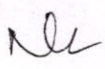
x. IAs/IPFCs to ensure minimum 150 participants per programme and if the target of 150 participants is not achieved in case of smaller/remote locations, the detailed reason for the same may be clearly enumerated in the report.

xi. IPFCs must strictly utilize the sanctioned budget under each approved head only, as per the ceiling limits approved by the competent authority. The following head-wise expenditure ceilings shall be adhered to while organizing the two-day programme:

Head Wise Expenditure	Ceiling limit upto (Amt in Rs.)
Hiring of Hall, LCD projector, PA System, Furniture, Stalls, Dias, Podium, decoration of Hall etc. (for two days)	3,00,000
Lunch to 150 participants (Two days) @ Rs. 750 per person	225000
Tea Snacks to 150 participants (Two times a day * Two Days) @ 200 per person (200*2*150)	120000
Study kit with handicraft bag to participants, Stationery/Printing Charges, Banners, Brochure, Pamphlets, Backdrop	150000
Honorarium to experts (upto 6 experts * upto Rs. 4000/- per expert), local conveyance, Souvenir to Experts etc.	80000
Photography, Video, Live Streaming and report submission	35000
Publicity Charges (Advertise by News Paper, Hoarding, SMS, Electronics Media, Social Media etc	35000
Hiring of Vehicle	30000
Contingency and Miscellaneous Expenditure	25000
Total	10,00,000

xii. IPFCs must also ensure:

- Installation of a stall of CSIR Lab/TTFC showcasing commercially ready technologies. The concerned CSIR Lab nearest to the venue must be informed at least two weeks prior to the programme date to ensure timely coordination and participation.
- Stall of IPFC providing information on the MSME Innovative Scheme and MSME SCIP Programme.
- Invitation to other IPFCs operating in the state to participate in the event for increased visibility and synergy among implementing partners.

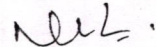

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4. Noted at Serial No. 7 in the Expenditure Register.
5. The progress of the scheme would be monitored by the PMAC, O/o DC MSME.
6. This issues with the concurrence of Integrated Finance Wing vide Dy. No. 108/2025-26/IFW.II dated 22.07.2025.
7. The expenditure shall be accommodated in demand No. 68- Ministry of Micro, Small & Medium enterprises (MSME) for the year F.Y. 2024-25 as follows:

(i) Major Head	2851.00.102	Village & Small Industries, Small Scale Industries
(ii) Object Head	95.04.31	GIA-G
(iii) BE/RE	Rs. 47.0090 Cr.	
(iv) Sanction released till date	Rs. 15.22 Cr.	
Funds Available(iii)-(iv)	Rs. 31.789 Cr.	

8. The CNA bank details of the Central Tool Room & Training Centre, Bhubaneswar for making payment is as below:

Name of the CNA	Name of Bank where A/c of organization is held	Address/ Code of Bank Branch	Saving Bank, A/c no of CNA	MICR code and IFSC code
Central Tool Room & Training Centre	State Bank of India	Infocity Branch, Bhubaneshwar	41141047045	MICR code: 751002030 IFSC code: SBIN0010133


(Nitin Kumar Sharma)
Assistant Director (IPR)

Copy for information to:

1. General Manager, CTTC Bhubaneswar, B-36, Chandaka Industrial Area, Bhubaneswar, 751024;
2. PS to JS (AFI)/PS to Director (T&P), M/o MSME;
3. The Principal Director of Audit, Economic & Service Ministry, AGCR Bldg., I.P. Estate, New Delhi-110002;
4. PA to Joint Director, MSME Champions Scheme;
5. Under Secretary, IF Wing, Udyog Bhawan, New Delhi;
6. The Drawing and Disbursing officer, Office of DC (MSME), New Delhi;
7. B & A Section, O/o DC MSME, New Delhi.
8. Concerned IPFCs/IAs (as per Table A)
9. SENET division for uploading on official website.
10. Guard file.

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