

File No.TD/IPR/Awareness Prog./2025-26
Government of India
Ministry of Micro, Small and Medium Enterprises
O/o Development Commissioner (MSME)
IPR division

Nirman Bhawan, New Delhi

Dated: 28.07.2025


To

The Pay & Account Officer (MSME),
New Delhi.

Subject: - Sanction of payment of Rs. 1,25,30,000/- (Rupees One Crore Twenty Five Lakh and Thirty Thousand only) from GIA-G to CTTC Bhubaneswar for onward payment to IPFCs towards organizing 179 IP Awareness Programmes by various IPFCs under IPR Component of MSME Innovative scheme-reg.

I am directed to convey sanction of the President of India to release of payment of amount of Rs. Rs. 1,25,30,000/- (Rupees One Crore Twenty Five Lakh and Thirty Thousand only) to CNA i.e. CTTC-Bhubaneswar under Grant-in-aid General for onward release to various IP Facilitation centre (IPFCs) as per Table A below for organizing 179 IP awareness programmes under IPR Component of MSME Innovative scheme approved in 9th meeting of PMAC held on date 24.06.2025 for the F.Y. 2025-26. The details of the Awareness programmes allocated to IPFCs are as under in **Table A:**

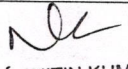
S. No.	Name of IPFC	Number of Programmes Allocated	Name(s) of District(s)/Block(s) where programmes are to be organized
1	Aditya Engineering College	4	Kakinada, Eluru, East Godavari, Konaseema
2	AIC Pinnacle Entrepreneurship Forum, Pune	4	Pune, Raigarh, Satara, Ratnagiri
3	Amrita Vishwa Vidyapeetham	4	Kollam, Thiruvananthapuram, Alappuzha, Pathanamthitta
4	Assocham Bangalore	4	Dakshin Kannad (Puttur), Kodagu, Mysore, Hassan
5	Assocham New Delhi	4	North, North West, West, South West
6	Auto Parts Manufacturing Association, Ludhiana	4	Chandigarh, Sangrur, Bhatinda, Mansa
7	Central Tool Room and Training Centre, Bhubaneswar	4	Khorda, Jagatsinghpur, Nayagarh, Angul
8	Chalapathi Institute of Pharmaceutical Sciences	3	Palnadu, Amaravati, NTR


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9	Chamber Of Indian Micro Small and Medium Enterprises, New Delhi	4	Central Delhi, North East Delhi, Ghaziabad, Gautam Buddha Nagar
10	Chhattisgarh Council of Science & Technology	4	Bemetara, Kabeerdham, Bilaspur, Korba
11	Entrepreneurship Development Institute of India	4	Gandhinagar, Kheda, Aravali, Sabarkantha
12	Federation of Indian Micro and Small Medium Enterprises (FISME), Delhi	4	Gaya, Madhubani, Darbhanga, Begusarai
13	Gates Institute of Technology	4	Ananthapur, Kurnool, Nandyal, Sri Sathya Sai
14	GIET University	4	Rayagada, Gajapati, Kalahandi, Ganjam
15	Guru Nanak Institutions Technical Campus (Autonomous)	3	Rangareddy, Nalgonda, Mahabubnagar
16	Hiranmoypur Agro-Horticultural Society for Technology and Rural Development	2	To cover 2 blocks of South 24-Praganas
17	ICAR-Central Research Institute for Jute and Allied Fibres	4	To cover 4 blocks of N. 24- Praganas
18	IITI Drishti CPS Foundation	4	Indore, Jhabua, Alirajpur, Barwani
19	India SME Forum, Kolkata	4	Malda, Murshidabad, Dakshin Dinajpur, Purba Medinipur
20	India SME Forum, Delhi	4	Lucknow, Hardoi, Sitapur, Bahraich
21	India SME Forum, Mumbai	4	Mumbai, Thane, Palghar, Nashik
22	Indian Chamber of Commerce, Guwahati	4	Tinsukia, Dibrugarh, Golaghat, Sivasagar
23	International Crops Research Institute for the Semi-Arid Tropics (ICRISAT)	3	Sangareddy, Medak, Kamareddy
24	Investment & Development Authority of Nagaland	4	Kohima, Wokha, Zunheboto, Mokokchung
25	KLE Technological University, Hubli	4	Dharwad, Belagavi, Haveri, Hubli
26	Koneru Lakshmaiah Education Foundation, Guntur	4	To cover 4 blocks of Guntur
27	Madanapalle Institute of Technology &	4	Annamayya, Chittoor, Tirupati, Sri Potti Sriramulu Nellore

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	Science, Madanapalle		
28	MLR Institute of Technology, Hyderabad	3	Medchal-Malkajgiri, Siddipet, Jangaon
29	NABARD MABIF IPFC	3	Madurai, Theni, Sivaganga
30	Narasaraopeta Engineering College	4	Anakapalli, Alluri Sitharama raju, Kakinada, Srikakulam
31	National Institute for Micro, Small and Medium Enterprises	3	Nirmal, Nizamabad, Jagtial
32	North-Eastern Hill University, Tura Campus	4	West Garo Hills, South West Garo Hills, South Garo Hills, East Garo Hills,
33	PhD Chamber of Commerce and Industry, Shimla	4	Kinnaur, Lahul Spiti, Kullu, Kangra
34	PHD Chamber of Commerce and Industry, Jammu	4	Poonch, Jammu, Rajouri, Doda
35	PHD Chamber of Commerce and Industry, Amritsar	4	Amritsar, Gurdaspur, Taran taran, Kapurthala
36	PHD Chamber of Commerce and Industry, New Delhi	4	Kargil, Ladakh (Three Blocks of Ladhakh)
37	PPDC Agra, Thiruvalla	4	Thiruvalla, Wayanad, Kozhikode, Kannur
38	PPDC Agra, Udaipur	4	Udaipur, Sirohi, Dungarpur, Banswara
39	PPDC Agra Chennai	3	Chengalpattu, Villupuram, Kallakuruchi
40	Rungta College of Engineering & Technology, Bhilai	4	Durg, Rajnandgaon, Balod, Narayanpur
41	Science Engineering and Technological Upliftment Foundation	4	Surat, Valsad, Bharuch, Dang
42	Sharda University	4	To cover 4 blocks of Gautam Buddha Nagar
43	Tamil Nadu State Council for Science and Technology	3	Dharmapuri, Krishnagiri, Tirupattur
44	The West Bengal National University of Juridical Sciences (WB NUJS)	4	To cover 4 blocks of Kolkata
45	University College of Technology (Autonomous), Osmania University	3	Suryapet, Khammam, Bhadradi Kothagudem
46	Uttaranchal University	3	Dehradun, Haridwar, Pauri Gharwal


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47	Vaagdevi College of Engineering	3	Warangal Urban, Peddapalle, Jayashankar Bhupalpally
48	Visva-Bharati University	4	To cover 4 blocks of Birbhum
	Total	179	

2. General Guidelines:

The Grant-in-Aid will be regulated in accordance with the OM of Dept. Of Expenditure, Ministry of Finance vide No. 1(18)/PFMS/FCD/2021 dated 9th March, 2022 (copy attached) regarding revised procedure for flow of funds under Central Sector Schemes and provisions contained in the IPR Component of MSME Innovative Scheme. CTTC, Bhubaneswar, Odisha has been nominated as CNA vide letter No.41(I)/Budget/MSME Champions/2021 dated 27.06.2022 for MSME Innovative scheme of MSME Champions Scheme (copy of the order enclosed for reference). CTTC, Bhubaneswar shall strictly follow the roles and responsibility as mentioned in the aforesaid O.M. The funds released are also subject to the provisions contained in Chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with the Government of India's decisions in corporate there-under and any other guidelines which may be issued in this regard and in particular to the following conditions:


- CTTC, Bhubaneswar shall maintain CNA account of Grant-in-Aid received from the Government and utilized. In addition, a separate Bank account shall be maintained for the Government Grants under this scheme. (The bank account should be same which was authorized for operation at the time of registration under the central plan Scheme monitoring system (CPSMS) of the Ministry of Finance).
- The grant shall be utilized for the purpose of facilitating "Awareness programme" under IPR component of MSME Innovative Scheme as provisioned in the scheme guideline. Further, while incurring the expenditure, austerity measures should be taken into account as issued from time to time by competent authority.
- CTTC Bhubaneswar shall maintain a register of permanent and semi-Permanent assets acquired if any, wholly or mainly out of the above grant in the prescribed format and copy thereof should be furnished to this Ministry.
- If any capital assets created in the CTTC, Bhubaneswar, DC (MSME) will be the sole proprietor of the same. Assets acquired wholly or substantially out of Government Grant shall not be disposed of without obtaining the prior approval of the sanctioning authority of Grant-in-aid.
- The accounts of CTTC, Bhubaneswar shall be open for inspection by the sanctioning authority and audit, both by the Controller & Auditor General of India under the provision of C&AG (DPC) Act, 1971 in accordance with the provisions laid down in Section 14 of the C&AG (DPC) Act, 1971, as amended from time to time and Internal Audit party of the Principal Accounts Office of the Ministry of Micro, Small & Medium Enterprises (MSME), whenever it is called upon to do so.
- The grantee shall submit the Utilization Certificate in the prescribed form GFR-12 duly signed by the Head of the Institution/Grantee latest by 31.03.2026. The utilization certificate in respect of grants should also disclose whether the stipulated, quantified and qualitative targets that should have been reached

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against the amount utilized were in fact reached, and if not, the reasons thereof furnished by concerned IA/IPFC.

- vii) CTTC, Bhubaneswar shall furnish an Audited Statement of Accounts of the financial year before 30.04.2026 also indicating separately Activity-wise and Head-wise expenditure.
- viii) Grant-in-Aid shall be utilized subject to the Economy and other Instructions issued from time to time by the MoF in Finance or by the Competent Authority.
- ix) CTTC, Bhubaneswar shall certify that the utilization certificates due for submission for the Grants-in-aid sanctioned in the previous year's containing all the relevant details under GFR 212(1) have been submitted to the satisfaction of the Ministry of MSME.
- x) CTTC, Bhubaneswar shall adhere to all the relevant provisions of GFR and any other instructions/guidelines issued by the Government from time to time, while making procurement/purchases of goods and services including compliance to GFR provisions in case of out-sourcing of services and engagement of consultants.
- xi) CTTC, Bhubaneswar has been exempted from execution of the bond. CTTC, Bhubaneswar shall, however, furnish an undertaking that it will comply with all the terms and conditions stipulated in the sanction order.
- xii) CTTC, Bhubaneswar should send pre-receipted bill and undertaking to agree to the terms & conditions of this sanction (in triplicate) to this Ministry for payment of the amount drawn against this sanction.
- xiii) In no case the grant released under this sanction will be utilized for any purpose other than those indicated in the sanction. The grantee shall not divert the grants and entrust execution of the Scheme or work concerned to another Institution or Organization and shall abide by the terms & conditions of the grant and follow/adhere to all the relevant provisions of GFR regarding Grants in aid. If the grantee does not adhere to the terms & conditions of Grant and GFR provisions, the grantee/Institution shall be required to refund the grant with interest @10% per annum, if any.
- xiv) CTTC, Bhubaneswar will send the detailed progress report of fund utilized by IPFCs.
- xv) CTTC, Bhubaneswar may use the fund as prescribed in the Scheme guidelines of IPR component of MSME Innovative Scheme guidelines. The expenditure under the sanction is maximum, saving if any, will be surrendered to the Govt. of India.
- xvi) The grantee institution shall not utilize the interest earned if any on the recurring/non-recurring grants-in-aid released to the institution for any purpose. The interest earned shall be indicated in UC which can be either adjusted in next release or to be refunded to Gol after grants-in-aid sanctioned is utilized.

3. Terms and conditions for all IPFCs/IAs to organize 1-day Awareness Programmes on Intellectual Property Rights under IPR Component of MSME Innovative Scheme:


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i. The fund shall be utilized for the purpose of conducting awareness programmes only. The allocated awareness programmes would be completed during FY 2025-26.

ii. The IPFC must inform the date, details of venue, programme topics along with speaker details to this office atleast two weeks in advance.

iii. IPFCs to ensure minimum 70 participants per programme and if the target of 70 participants is not achieved in case of smaller/remote locations, the detailed reason for the same may be clearly enumerated in the report.

iv. IPFC/IA should ensure that all the programmes should be conducted at proposed locations (Annexure attached) especially in areas having proximity to industrial hubs/MSME clusters.

v. All IPFCs/IAs should involve MSME DFOs/ other IPFCs and Industrial Associations in their respective state for conducting the awareness programme. IAs should share all the programme details i.e., date, venue, etc., to the MSME DFO in advance. One MSME DFO officer should be invited as a guest speaker in the programme.

vi. IPFCs should invite reputed & subject-specific speakers in the programme. Special arrangements may be made for the MSMEs to register in the scheme.

vi. The expenses towards rent for venue, training materials, photography, audio/video aids, honorarium to the Guest Faculty, expenditure on purchase of stationary items, refreshment and other miscellaneous expenses should follow the Govt. of India, GFR rules and any other Govt. of India, Department of Expenditure instructions/orders regarding economy in expenditure issued time to time. Government assistance is only for organizational expenses of the proposed event and not for capital items like equipment. As per the directions of the competent authority the expenditure must be booked only under the following sub-expenditure heads:

S. No.	Expenditure Heads	Amount (₹)	Components Included
1.	Programme Logistics and Hospitality	₹45,000	Venue charges, refreshments including lunch, tea, snacks etc. For participants, transportation cost of officials etc.
2.	IEC, Publicity and Documentation	₹15,000	Banners/ standees, participant kits, feedback forms, Audio/Video equipment etc.
3.	Professional Services (Resource Persons etc.)	₹10,000	Honorarium for IP expert(s), conveyance for speakers, session facilitation support etc.
Total		₹70,000	

vii. Further, while incurring the expenditure, austerity measures should be taken into account as issued from time to time by competent authority.

viii. All the payment should be made through PFMS. The detailed report and feedback report of the programme must be submitted to this office within 15 days after completion of the programme along with photograph/video, attendance sheet, no of registrations done, suggestions etc.

ix. An Audited Expenditure Report along with UC should be submitted to this office within 15 days after the completion of the programme.

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4. Noted at Serial No. 8 in the Expenditure Register.
5. The progress of the scheme would be monitored by the PMAC, O/o DC MSME.
6. This issues with the concurrence of Integrated Finance Wing vide Dy. No. 116/2025-26/IFW.II dated 23.07.2025.
7. The expenditure shall be accommodated in demand No. 68- Ministry of Micro, Small & Medium enterprises (MSME) for the year F.Y. 2025-26 as follows:

(i) Major Head	2851.00.102	Village & Small Industries, Small Scale Industries
(ii) Object Head	95.04.31	GIA-G
(iii) BE/RE	Rs. 47.0090 Cr	
(iv) Sanction released till date	Rs. 17.82 Cr.	
Funds Available(iii)-(iv)	Rs. 29.189 Cr.	

8. The CNA bank details of the Central Tool Room & Training Centre, Bhubaneswar for making payment is as below:

Name of the CNA	Name of Bank where A/c of organization is held	Address/ Code of Bank Branch	Saving Bank, A/c no of CNA	MICR code and IFSC code
Central Tool Room & Training Centre	State Bank of India	Infocity Branch, Bhubaneswar	41141047045	MICR code: 751002030 IFSC code: SBIN0010133

(Nitin Kumar Sharma)
Assistant Director (IPR)

Copy for information to:

1. General Manager, CTTC Bhubaneswar, B-36, Chandaka Industrial Area Bhubaneswar 751024;
2. Concerned IPFCs/IAs (as per Table A)
3. PS to JS (AFI)/PS to Director (T&P), M/o MSME;
4. The Principal Director of Audit, Economic & Service Ministry, AGCR Bldg., I.P. Estate, New Delhi-110002;
5. PA to Joint Director, MSME Champions Scheme;
6. Under Secretary, IF Wing, Udyog Bhawan, New Delhi;
7. The Drawing and Disbursing officer, Office of DC (MSME), New Delhi
8. B & A Section, O/o DC MSME, New Delhi.
9. SENET division for uploading on official website.
10. Guard file.

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