

**Office of the Development Commissioner  
(Micro, Small & Medium Enterprises)  
Nirman Bhawan, New Delhi  
Admn (P&T) Division**

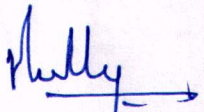
**Subject: - Training Programme for the MSME-DO officers/ officials.**

Following training programme is being organised by MSME-TDC (PPDC), Meerut as per schedule given below;

S.	Training Programme	Venue	Schedule
1.	Goods & Service Tax	Meerut	6 <sup>th</sup> to 9 <sup>th</sup> March, 2018
2.	Analysis and Appraisal of Balance Sheet and Detailed Project Report	Meerut	13 <sup>th</sup> to 16 <sup>th</sup> March, 2018
3.	IT-Tools	Meerut	19 <sup>th</sup> to 23 <sup>rd</sup> March, 2018

2. It is requested to kindly nominate the suitable official(s) for the said training programmes to this division latest by **15.02.2018**.

3. While forwarding nomination(s) of the official(s), it may be kindly noted that the preference would be given to the officials who have not attended any training programme during last current F.Y.

  
**(R.C. Tully)**  
**Director, Admn**

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1. All Director(s) & I/C's – MSME-DIs/ TCs/ Br. MSME-DIs/ TIs.
  2. All Divisions/ Sections, Hqrs. office.
  3. SENET Div. – to upload the same on the website.
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DC(MSME) I.D. No. A-60011/73/2017-A(P&T)-pt.

dated 07.02.2018